



**TOWNSHIP OF HILLSIDE
UNION COUNTY, NEW JERSEY**

MUNICIPAL BUILDING
JOHN F. KENNEDY PLAZA
1409 LIBERTY AVENUE
HILLSIDE, NEW JERSEY 07205
PHONE: (973) 926-3000; FAX (973) 926-9232
www.HillsideNJ.us

Employment Opportunity

Position Information

Part-Time Clerk: will work directly with the Director of Public Works. Candidate must have a broad background in public works. The preferred candidate should have strong organizational, interpersonal and communication skills; project coordination experience and the ability to work effectively with elected officials, employees and the public. Salary \$24 per hour. Interested candidates must submit a cover letter and resume or employment application via mail or email to: Hanifa Johnson, Director of Public Works, Township of Hillside, Department of Public Works, 274 Hillside Avenue, Hillside, NJ 07205; Email: hjohnson@hillsidenj.us. Employment applications can be downloaded from the website at www.hillsidenj.us. Background check is required. The Township of Hillside is an Equal Opportunity Employer.