



**APPLICATION FOR LICENSE TO OPERATE A
RETAIL FOOD ESTABLISHMENT
EXPIRES JUNE 30TH _____**

PLEASE PRINT INFORMATION

NAME OF OWNERSHIP AND TRADE NAME (IF CORP., GIVE EXACT NAME OF CORP.)

OWNER NAME AND MAILING ADDRESS: _____

CONTACT ON SITE: _____

HOME PHONE: _____ BUSINESS TELEPHONE: _____

BUSINESS LOCATION: _____

TYPE OF FOOD BUSINESS: _____

SEATING CAPACITY: _____ SQUARE FT: _____

I/WE HEREBY MAKE APPLICATION FOR A LICENSE TO OPERATE A RETAIL FOOD ESTABLISHMENT AND AGREE TO CONDUCT BUSINESS IN COMPLIANCE WITH THE LAWS OF THE STATE OF NEW JERSEY AND THE ORDINANCES OF THE TOWNSHIP OF HILLSIDE, IN THE COUNTY OF UNION, AND ORDINANCES AND REGULATIONS OF THE HILLSIDE HEALTH DEPARTMENT OF THE SAID TOWNSHIP OF HILLSIDE.

DATE OF APPLICATION

SIGNATURE OF APPLICANT

**THIS APPLICATION MUST BE COMPLETED
BEFORE LICENSE IS ISSUED OR RENEWED**

PREMISES INSPECTED AND APPROVED FOR LICENSE BY:

NAME: _____ DATE: _____

LICENSE NO. _____ DATE: _____ Fee: _____

**CHECK OR MONEY ORDER ONLY MADE PAYABLE TO:
TOWNSHIP OF HILLSIDE**



FOOD LICENSE RENEWAL

Please be advised that licenses for Retail Food Establishments, Food and beverage Machines, Mobile Food establishments and for the Sale of Milk and Milk Products expire on June 30th of each year.

See reverse side for application for your convenience to be returned immediately.

CLASS I ESTABLISHMENTS

Any establishment known as a restaurant, luncheonette, caterer, cafeteria, or coffee shop shall be charged the following fees:

(a) 1-25 persons seating capacity or counter service	\$ 75.00
(b) 26-50 persons seating capacity	\$ 100.00
(c) more than 50 persons seating capacity	\$ 200.00

CLASS II ESTABLISHMENTS

Any food establishment other than a Class I or Class III establishment shall be charged the following fees:

(a) less than 5,000 sq. ft.	\$ 100.00
(b) greater than or equal to 5,000 sq. ft. but less than 10,000 sq. ft.	\$ 250.00
(c) greater than or equal to 10,000 sq. ft.	\$ 300.00

CLASS III ESTABLISHMENTS

Any non-profit retail food establishment shall be charged a fee of \$ 25.00

LATE FEE

Any annual fee referred to in this section which is not paid in full by its due date, as established by the Board of health, shall result in a late fee equal to 25% of the total annual fee, which late fee must be paid in full prior to the Board of Health approving an initial license application of license renewal application.

MILK RETAIL DISTRIBUTION LICENSE	\$ 5.00
MILK WHOLESALE DISTRIBUTION LICENSE	\$ 10.00
MOBILE FOOD ESTABLISHMENT LICENSE	\$ 150.00
FOOD AND BEVERAGE VENDING MACHINE LICENSE	\$ 35.00 PER OWNER 5.00 PER MACHINE