



MAYOR DAHLIA VERTREESE

AND

TOWNSHIP OF HILLSIDE

The Hillside Outdoor Music & Entertainment Festival

Saturday, August 2, 2025

1PM-9PM

RAIN DATE-Saturday, August 9, 2025

Vendor Form

*****Please Print Clearly*****

Company Name: _____ **Phone:** _____

Contact Name: _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

Email: _____ **Company Website:** _____

Type of Product or Service: _____

Authorized Signature: _____

VENDOR FEE FOR MERCHANDISE ONLY: \$150.00 _____

FOOD VENDOR FEE: \$300.00-10X10 SPACE _____ **\$450-20X20 SPACE** _____

Note: After Vendor Approval and Vending Number Assigned, All Monies Must Be Received by the Township Finance Office no later than **Monday, July 21, 2025.**

Payment options (Cash Payable to Township of Hillside c/o H.O.M.E., Money Order or Cashier's Check)

No Refund Policy

FOR OFFICE USE ONLY

APPROVED VENDOR #: _____

PAID: CASH _____ **CASHIER'S CHECK:** _____

MO: _____ **DATE:** _____

Approved Vendors Receive:

- A reserved space to sell product or offer services (vendor is responsible for supplying table and other selling supplies).
- Vendor times during festival are 12pm – 9:30 pm
- Mandatory set-up time between (7am-10am). All vehicles will be prohibited on site after 9:00 am (**no exceptions**).
- Mandatory break-down time (9:30pm -10:30pm) **VEHICLES ONLY ALLOWED AFTER BREAKDOWN**
- **Vendor form** must be submitted in advance and receive approval number **before payment is submitted to the Township Of Hillside Finance Office (1409 Liberty Avenue, Hillside, NJ.**

FOOD/MOBILE FOOD VENDOR:

- MUST FILL OUT THIS APPLICATION ALONG WITH A TEMPORARY FOOD LICENSE APPLICATION.
- MUST APPLY FOR INSPECTION FROM THE HILLSIDE FIRE DEPARTMENT, FILL OUT APPLICATION AND BE APPROVED.
- ALL PAPERWORK MUST BE SUBMITTED PRIOR TO PAYMENT AND/OR APPROVAL.
- YOU MUST HAVE ALL PAPERWORK ONSITE THE DAY OF THE EVENT TO PRESENT TO THE INSPECTOR. NO EXCEPTIONS

Please be advised that the Mayor of Hillside nor the Township shall be held liable for any damages to any vendors merchandise or vehicle while on the premises.

For more information or official press statements contact: Lisa McDuffie at 973-926-4535 ext. 342 between the hours of 8am-4pm Monday-Friday.