



**TOWNSHIP OF HILLSIDE**  
**CAUCUS MEETING OF THE TOWNSHIP COUNCIL**  
**Tuesday, December 9, 2025 - 6:30 P.M.**

**CALL TO ORDER**

**FLAG SALUTE**

**STATEMENT OF PUBLIC NOTICE**

This Meeting was called pursuant to the provisions of the Open Public Meetings Act. Notice of this meeting was sent via email to the Union County Local Source and the Star Ledger on January 3, 2025. In addition, a copy of the notice was posted on the bulletin board in the Municipal Building and on the Township's website. A copy of the notice is available to the public and is on file in the Office of the Township Clerk. Notices on the bulletin board have remained continuously posted. Proper notice having been given, the Township Clerk shall include this statement in the minutes of this meeting.

**ROLL CALL**

P ☐ A ☐ Lisa Bonanno – At Large

P ☐ A ☐ David Feuerstein – Ward 4

P ☐ A ☐ Angela Garretson – Ward 2

P ☐ A ☐ Andrea Hyatt – Ward 1

P ☐ A ☐ Daryl Joyner – Ward 3

P ☐ A ☐ Robert Rios, Vice President – At Large

P ☐ A ☐ Craig Epps, Council President – At Large

P ☐ A ☐ Gracia Montilus Esq, Township Attorney

P ☐ A ☐ Hope Smith, Business Administrator

P ☐ A ☐ Glynn Jones, Chief Financial Officer

P ☐ A ☐ Rayna E. Harris, Township Clerk

P ☐ A ☐ Brook Nieves, Deputy Township Clerk

**DIRECTORS**

P ☐ A ☐ Matthew Cove – Officer in Charge (PD)

P ☐ A ☐ Rashawn Carey – Fire Chief

P ☐ A ☐ Alfuquan Hardy – Recreation Director

P ☐ A ☐ Anthony Russomanno, DPW Director

**MINUTES**

October 14, 2025	October 17, 2025
October 30, 2025	November 26, 2025

**PAYMENT OF BILLS**

December 9, 2025

**ORDINANCES**

**Public Hearing & Adoption**

**O-25-18** Bond Ordinance Providing for the Acquisition and Installation of Various Equipment for the Police Department, by and in the Township of Hillside, in the County of Union, State of New Jersey; Appropriating \$586,800 Therefor and Authorizing the Issuance of \$558,800 Bonds or Notes of the Township to Finance Part of the Cost thereof

**O-25-19** Bond Ordinance Providing for Various 2025 Capital Improvements and Acquisitions by and in the Township of Hillside, in the County of Union, State of New Jersey; Appropriating \$756,000 Therefor (Including CDBG Grants Totaling \$196,000) and Authorizing the Issuance of \$533,200 Bonds or Notes of the Township to Finance Part of the Cost thereof

**RESOLUTIONS**

1. **R-25-243** Resolution Denying a Handicap Parking Space Request for Cheryl Skeete  
(Tabled: 11/12/2025)

2. **R-25-248** Certification of the Annual Audit for the year December 31, 2024
3. **R-25-249** Resolution Awarding a Contract and Issuance of a Towing Contractor License
4. **R-25-250** 2026 Payroll Dates
5. **R-25-251** 2026 Holiday Schedule
6. **R-25-252** Approval of Handicapped Parking Space (587 Leo Street)

#### **PUBLIC COMMENTS**

Please state your name and address for the record. Each citizen may only speak for three (3) minutes, to allow everyone the opportunity to ask questions and express their opinions or concerns. Please direct all comments to the Council President and appropriate consideration will be given to all comments.

#### **CORRESPONDENCE**

Letter from the Director of Local Government Services, dated December 8, 2025

#### **COMMUNICATION**

#### **ADJOURNMENT**

#### **UPCOMING MEETINGS**

Caucus-Regular Meeting: December 23, 2025 - 6:30 pm

*\*AGENDA IS SUBJECT TO CHANGE\**

## Township of Hillside

## Bills List

User: marcelo 12/03/2025 15:28:00

Date: 11/26/2025 To 12/09/2025 Acc: 01- To 99- Order By :Check No



Total: 501,283.72

Purchase Order	Chk Num	Vendor	Amount	Invoice	Check Date	Bill Date
01-2010-20-1002-      - BUDGET General Administration						
119690		UNITED FORMS FINISHING CO.,INC.	100.00	#16113 - DTD 3/6/25 - PROMOTION CEREMONY PAMPHLET - MAYOR'S OFFICE	10/09/2025	12/09/2025
119690		UNITED FORMS FINISHING CO.,INC.	41.33	#16157 - DTD 3/24/25 - STATE OF TOWN FLYER - MAYOR'S OFFICE	10/09/2025	12/09/2025
119690		UNITED FORMS FINISHING CO.,INC.	120.00	#16201 - DTD 4/14/25 - STATE OF THE TOWN LAWN SIGNS - MAYOR'S OFFICE	10/09/2025	12/09/2025
119953		SUPER FINE QUALITY INC.	60.22	RGTR#2C,RE: REIMBURSEMENT FOR VETERANS' DAY CEREMONY - MAYOR'S OFFICE	11/17/2025	12/09/2025
119954		SHOPRITE OF HILLSIDE	16.98	#01590114879,RE: REIMBURSEMENT FOR VETERAN'S DAY CEREMONY - MAYOR'S OFFICE	11/17/2025	12/09/2025
120009		CANON FINANCIAL SVCS, INC.	233.11	#42165505 - DTD 11/11/2025 - MAYOR'S OFFICE	11/19/2025	12/09/2025
Total: BUDGET General Administration			571.64			
01-2010-20-1202-      - BUDGET Municipal Clerk						
120009		CANON FINANCIAL SVCS, INC.	233.11	#42165505 - DTD 11/11/2025 - MUNICIPAL CLERK	11/19/2025	12/09/2025
Total: BUDGET Municipal Clerk			233.11			
01-2010-20-1232-      - BUDGET Advertising						
119982		WORRALL COMMUNITY NEWSPAPERS	40.80	#320858 - DTD 11/6/25-PUB NOTICE: UNL-LEGALS: M&M CONST. CO. INC.	11/18/2025	12/09/2025
119982		WORRALL COMMUNITY NEWSPAPERS	41.25	#320857 - DTD 11/6/25 - PUB NOTICE UNL-LEGALS:NU-WAY CONCESSIONARIES, INC.,	11/18/2025	12/09/2025
119982		WORRALL COMMUNITY NEWSPAPERS	40.80	#320860 - DTD 11/6/25 - PUB NOTICE: UNL-LEGALS - O'TOOLE SCRIVO, LLC	11/18/2025	12/09/2025
119982		WORRALL COMMUNITY NEWSPAPERS	40.80	#320861 - DTD 11/6/25 - PUB NOTICE: UNL-LEGALS: U146969 - HECTOR	11/18/2025	12/09/2025
119982		WORRALL COMMUNITY NEWSPAPERS	41.70	#320862 - DTD 11/6/25 - PUB NOTICE: UNL-LEGALS- BLACK ROCK ENTERPRISES	11/18/2025	12/09/2025
119982		WORRALL COMMUNITY NEWSPAPERS	41.25	#32064 - DTD 11/6/25 -PUB NOTICE : UNL -LEGALS - REAL AUCTION.COM LLC	11/18/2025	12/09/2025
119982		WORRALL COMMUNITY NEWSPAPERS	41.25	#320859 - DTD 11/6/25 - PUB NOTICE: UNL-LEGALS - W.E. TIMMERMAN CO. INC.,	11/18/2025	12/09/2025
119982		WORRALL COMMUNITY NEWSPAPERS	40.80	#320858 - DTD 11/6/25 - PUBLIC NOTICE: UNL-LEGALS - PRIME POINT	11/18/2025	12/09/2025

Purchase Order	Chk Num	Vendor	Amount	Invoice	Check Date	Bill Date
119982		WORRALL COMMUNITY NEWSPAPERS	41.25	#320865 - DTD 11/6/25 - PUB NOTICE: UNL-LEGALS - WHITE AND CO. LLC	11/18/2025	12/09/2025
119982		WORRALL COMMUNITY NEWSPAPERS	41.25	#320863 - DTD 11/6/25 - PUB NOTICE: UNL- LEGALS, DAVEY RESOURCE GROUP	11/18/2025	12/09/2025
Total: BUDGET Advertising			411.15			
01-2010-20-1252- - BUDGET Elections						
120026		B&B PRESS INC.	3,587.50	#19784 - CLERK'S OFFICE - DTD 11/12/25 : 2,250 HILLSIDE RUN-OFF ELECTION VBM	11/25/2025	12/09/2025
120026		B&B PRESS INC.	1,675.00	450 HILLSIDE RUN-OFF ELECTION PROVISIONAL BALLOTS, LETTERFOLD, TEST DECK, 8.5 X	11/25/2025	12/09/2025
Total: BUDGET Elections			5,262.50			
01-2010-20-1302- - BUDGET Financial Administration						
119914		OFFICE CONCEPTS GROUP, INC.	82.90	#1238587-0,OFFICE SUPPLIES FOR THE FINANCE DEPARTMENT - DTD 11/10/2025	11/10/2025	12/09/2025
Total: BUDGET Financial Administration			82.90			
01-2010-20-1402- - BUDGET Data Processing						
120009		CANON FINANCIAL SVCS, INC.	233.18	#42165505 - DTD 11/11/2025 - FINANCE DEPT/ DATA PROCESSING	11/19/2025	12/09/2025
Total: BUDGET Data Processing			233.18			
01-2010-20-1452- - BUDGET Collection of Taxes						
120009		CANON FINANCIAL SVCS, INC.	77.70	#42165505 - DTD 11/11/2025 - TAX COLLECTOR	11/19/2025	12/09/2025
Total: BUDGET Collection of Taxes			77.70			
01-2010-20-1502- - BUDGET Tax Assessment Administration						
120009		CANON FINANCIAL SVCS, INC.	77.70	#42165505 - DTD 11/11/2025 - TAX ASSESSOR	11/19/2025	12/09/2025
Total: BUDGET Tax Assessment Administration			77.70			
01-2010-22-1952- - BUDGET Code Enforcement (Building & Grounds)						
120009		CANON FINANCIAL SVCS, INC.	233.11	#42165505 - DTD 11/11/2025 - BUILDING DEPT	11/19/2025	12/09/2025
Total: BUDGET Code Enforcement (Building & Grounds)			233.11			
01-2010-25-2402- - BUDGET Police Department						
119984		CANON FINANCIAL SVCS, INC.	272.04	#42165504 - DTD 11/11/2025 - RE: PERIOD OF PERFORMANCE FOR 10/1/20225 TO 10/31/2	11/18/2025	12/09/2025
119879		LANGUAGE LINE SERVICES INC	117.59	#11749232 - HPD - RE: LANGUAGE LINE TRANSLATION SERVICES FOR OCTOBER 2025	11/06/2025	12/09/2025
119706		COUNTY OF UNION	67.52	HPD - RE: PROPERTY REPORTS FOR DT. COSTA	10/14/2025	12/09/2025

Purchase Order	Chk Num	Vendor	Amount	Invoice	Check Date	Bill Date
120005		VISUAL COMPUTER SOLUTIONS, INC.	2,514.50	#22945 - HPD -RE: ANNUAL SUPPORT AND UPGRADE PLAN (JAN. 2026 TO DEC. 2026)	11/19/2025	12/09/2025
119999		FRESH H2O LLC	359.94	#76098 - DTD 11/15/2025 - HPD - RE: QUARTERLY RENTAL - 2 COOLERS COVERING SEPT.	11/18/2025	12/09/2025
119998		PRESTIGE HAND CAR WASH	75.00	#5197 - DTD 11/6/2025 HPD -RE: HOUSE CHARGE ACCOUNT FOR THE MONTH OF OCTOBER 202	11/18/2025	12/09/2025
120037		LAWSOFT INC	1,595.00	#25-241 - RE: 24X7 REMOTE I.T. SUPPORT & MAINTENANCE (COVERING NOV. 2025)	11/26/2025	12/09/2025
120033		AT & T MOBILITY LLC	948.75	#287313156813X11132025 - HPD - RE: POLICE VEHICLE COMMUNICATIONS SERVICES (WIREL	11/26/2025	12/09/2025
119668		NJSACOP	299.00	#IN-22385, HFD - RE: OPEN PUBLIC RECORDS ACT AND RECORDS MANAGEMENT FOR SUPERVIS	10/08/2025	12/09/2025
120034		CANON FINANCIAL SVCS, INC.	1,337.72	#592089 - DTD 10/16/25 - RECREATION DEPT.- "SUMMER PROGRAM SHIRTS FOR STAFF	11/26/2025	12/09/2025
119830		MUNICIPAL EMERGENCY SERVICES INC	112.00	#IN2386383,HPD - RE: BLOOD COLLECTION KITS (FOR SGT. AGIUAR)	10/24/2025	12/09/2025
120045		MIBOX CENTRAL JERSEY LLC	537.00	#21323/17/16,HPD - RE: RENTAL SERVICE OF STORAGE BOXES #NJA897-690-907 FOR DEC.	12/01/2025	12/09/2025
<b>Total: BUDGET Police Department</b>			<b>8,236.06</b>			
<b>01-2010-25-2522- - BUDGET Office of Emergency Management</b>						
119989		SPEEDY MART	1,601.80	#517 - DTD 10/25/25- SENIOR SVCS -PROVIDED FOOD FOR FIRST RESPONDERS @ FIRE SCEN	11/18/2025	12/09/2025
<b>Total: BUDGET Office of Emergency Management</b>			<b>1,601.80</b>			
<b>01-2010-25-2602- - BUDGET Ambulance Service Fees</b>						
120006		CORONIS HEALTH RCM, LLC	2,470.61	#1517849 - HFD - AMBULANCE COLLECTIONS -FOR THE MONTH OF OCTOBER 2025	11/19/2025	12/09/2025
120007		CORONIS HEALTH RCM, LLC	2,506.35	#1517850 - HFD - "AMBULANCE COLLECTIONS FOR THE MONTH OF NOVEMBER 2025	11/19/2025	12/09/2025
120008		CORONIS HEALTH RCM, LLC	2,506.35	#1517851 - HFD - "AMBULANCE COLLECTIONS FOR THE MONTH OF DECEMBER 2025	11/19/2025	12/09/2025
<b>Total: BUDGET Ambulance Service Fees</b>			<b>7,483.31</b>			
<b>01-2010-25-2652- - BUDGET Fire Department</b>						
119910		CITY OF NEWARK - DIV. OF WATER	893.51	HFD- ACCT# 1177862892 - TWP OF HILLSIDE - SEWER & WATER BILLING - BILL DATED: 11	11/10/2025	12/09/2025
119957		NJ AMERICAN WATER	121.46	A/C# 1018-210023895862- HFD - 365 HILLSIDE AVE. -DTD 11/10/25 - SERVICE DATES: 1	11/17/2025	12/09/2025
119992		NJ AMERICAN WATER	127.25	HFD -A/C# 1018-210019267512 - SERVICE ADDRESS: 395 HOLLYWOOD AVE.- BILL DTD 11/1	11/18/2025	12/09/2025

Purchase Order	Chk Num	Vendor	Amount	Invoice	Check Date	Bill Date
119907		APPROVED FIRE PROT. CO.	575.82	#IN00118327,HFD - OXYGEN FOR STATION 2	11/10/2025	12/09/2025
119952		JUAN ALLENDE	130.00	HFD - UNION COUNTY FIRE ACADEMY CLASS	11/17/2025	12/09/2025
120009		CANON FINANCIAL SVCS, INC.	233.11	#42165505 - DTD 11/11/2025 - FIRE DEPARTMENT	11/19/2025	12/09/2025
120029		V.E. RALPH & SON, INC.	513.80	#491214,HFD - EMS SUPPLIES - DTD 11/18/2025	11/25/2025	12/09/2025
<b>Total: BUDGET Fire Department</b>			<b>2,594.95</b>			
<b>01-2010-26-2902- - BUDGET Streets and Road Maintenance</b>						
119925		PARTS AUTHORITY LLC	206.22	#059-136974,PARTS FOR DPW VEHICLE #26	11/12/2025	12/09/2025
119931		PARTS AUTHORITY LLC	13.28	#059-136975,FUEL INJECTOR FOR DPW #26	11/13/2025	12/09/2025
119819		BUY WISE AUTO PARTS	262.33	#01EP3423,DPW - 'POLICE HEAT 1"	10/24/2025	12/09/2025
119924		CLEVELAND AUTO & TIRE CO	268.42	RCPT17806,#DPW - BOX TRUCK #23	11/12/2025	12/09/2025
119842		OFFICE CONCEPTS GROUP, INC.	2,076.00	#1237411-0,PAPER COPY, DPW	10/28/2025	12/09/2025
119877		DYNAMIC TESTING SERVICES INC	225.00	#3790A - DTD 6/9/25 - MONTHLY FEE DRUG/ ALCOHOL PROGRAM ADMINISTRATION- JUNE 202	11/06/2025	12/09/2025
119877		DYNAMIC TESTING SERVICES INC	225.00	#3600A - DTD 4/7/25 - MONTHLY FEE DRUG/ ALCOHOL PRGRAM ADMINISTRATION - APRIL 2	11/06/2025	12/09/2025
119887		DYNAMIC TESTING SERVICES INC	225.00	#4214A - DTD 11/1/2025 - MONTHLY FEE DRUG/ ALCOHOL PROGRAM ADM. - NOVEMBER 2025	11/07/2025	12/09/2025
119843		OFFICE CONCEPTS GROUP, INC.	155.98	#1224553-0,VARIOUS ITEMS, DPW	10/28/2025	12/09/2025
119840		BUY WISE AUTO PARTS	371.41	#01EP4559,SUSPENSION FOR POLICE HEAT, QTY:1, DPW	10/28/2025	12/09/2025
119756		OFFICE CONCEPTS GROUP, INC.	69.95	#1236699-0,DPW - GARAGE SUPPLIES	10/17/2025	12/09/2025
120009		CANON FINANCIAL SVCS, INC.	233.11	#42165505 - DTD 11/11/2025 - DPW	11/19/2025	12/09/2025
119464		W.E. TIMMERMAN CO., INC.	10,914.00	#0236217-IN,PURCHASE OF BROOM STREET SWEEPER WITH BELT CNVEYOR - DPW	09/10/2025	12/09/2025
119901		A&K EQUIPMENT CO., INC.	3,413.10	#68955,DPW - SNOW PLOW BLADES AND ONE HEADLGHT ASSEMBLY - NJ STATE CONTRACT # TO	11/07/2025	12/09/2025
119839		LACAL EQUIPMENT INC	611.39	#0442214-IN,BROOM SET	10/28/2025	12/09/2025
119839		LACAL EQUIPMENT INC	106.86	#0442214-IN,LONG RUNNER	10/28/2025	12/09/2025
119839		LACAL EQUIPMENT INC	58.88	#0442214-IN,SHORT RUNNER	10/28/2025	12/09/2025
119839		LACAL EQUIPMENT INC	57.14	#0442214-IN,DEFLECTOR	10/28/2025	12/09/2025
119669		PAUL'S GARAGE	1,090.40	#9256965,DPW - POLICE CHIEF'S VEHICLE - A/C HEADLIGHTS	10/08/2025	12/09/2025
119920		PARTS AUTHORITY LLC	326.76	INV'S DTD:11-12/2025,DPW - POLICE VEHICLE #HEAT 1	11/12/2025	12/09/2025
119637		RAW POWER GENERATOR SVCS,LLC	6,675.00	#2025175 - DTD 3/21/2025 - SVCS DONE IN NOVEMBER 2024	10/02/2025	12/09/2025
<b>Total: BUDGET Streets and Road Maintenance</b>			<b>27,585.23</b>			

Purchase Order	Chk Num	Vendor	Amount	Invoice	Check Date	Bill Date
01-2010-26-3102-		- BUDGET Buildings and Grounds				
119981		FRESH H2O LLC	179.97	#74788 - DTD 8/15/2025 - QUARTERLY RENTAL - WATER FILTRATION - MAYOR'S OFFICE	11/18/2025	12/09/2025
119983		HOME DEPOT CREDIT SERVICES	39.80	CTMR RCPT/ORDER#H0915- 783861,DPW - "PRIME GUARD RV & MARINE ANTIFREEZE	11/18/2025	12/09/2025
Total: BUDGET Buildings and Grounds			219.77			
01-2010-27-3302-		- BUDGET Public Health Services				
119922		OFFICE CONCEPTS GROUP, INC.	352.91	#1239473-0,OFFICE SUPPLIES FOR THE HEALTH DEPARTMENT -11/10/2025	11/12/2025	12/09/2025
120009		CANON FINANCIAL SVCS, INC.	77.70	#42165505 - DTD 11/11/2025 - HEALTH DEPT.	11/19/2025	12/09/2025
Total: BUDGET Public Health Services			430.61			
01-2010-28-3702-		- BUDGET Recreation Services and Programs				
120009		CANON FINANCIAL SVCS, INC.	233.11	#42165505 - DTD 11/11/2025 - RECREATION	11/19/2025	12/09/2025
Total: BUDGET Recreation Services and Programs			233.11			
01-2010-31-4352-		- BUDGET Street Lighting				
119916		PSE&G CO	47.79	PAPER COPY, DPW	11/12/2025	12/09/2025
119918		PSE&G CO	1,069.39	A/C3 7807404205 - DTD 10/31/25 - DPW - FOR THE PERIOD OF: 10/8 TO 10/29/25	11/12/2025	12/09/2025
119917		PSE&G CO	51.44	#7778034905 - DTD 10/28/25 - DPW -FOR THE PERIOD OF: SEPT. 26 TO OCT. 24, 2025	11/12/2025	12/09/2025
Total: BUDGET Street Lighting			1,168.62			
01-2010-31-4412-		- BUDGET Utilities				
120016		PSE&G CO	1,095.97	DPW -A/C# 13026502-03 - DTD NOV 3, 2025	11/24/2025	12/09/2025
120015		PSE&G CO	900.84	A/C# 7807404205 - DTD 10/7/25 - FOR THE PERIOD OF: AUG 5,2025 TO SEPT. 30, 2025	11/24/2025	12/09/2025
120011		VERIZON WIRELESS	3,558.30	#6128368084 - A/C# 782335846- 00001, DTD NOVEMBER 12. 2025 - FINANCE DEPT.	11/20/2025	12/09/2025
119926		ELIZABETHTOWN GAS	623.56	A/C# 7030756370 - NOV 3, 2025 - DPW	11/12/2025	12/09/2025
120049		VERIZON COMMUNICATIONS INC.	272.64	HFD -A/C# 1532888050001-02, 371 HILLSIDE AVE., BILL DTD 11/21/25 - SERVICE DATES	12/01/2025	12/09/2025
Total: BUDGET Utilities			6,451.31			
01-2010-31-4552-		- BUDGET Sewer Pumping System				
119979		SECURITAS TECHNOLOGY CORPORATION	457.80	#7001854898 - DTD 07/23/2025 - FOR THE MONTH OF JULY 2025 - DPW	11/18/2025	12/09/2025
119676		SECURITAS TECHNOLOGY CORPORATION	1,176.90	#7001900585 - DTD 9/17/25 - DPW - SERVICES FOR 255 NORTH AVE, HILLSIDE NJ, 5 EVA	10/09/2025	12/09/2025

Purchase Order	Chk Num	Vendor	Amount	Invoice	Check Date	Bill Date
119497		SECURITAS TECHNOLOGY CORPORATION	915.10	#7001854898 - DTD 7/23/25 - DPW -"MONITORING AND MAINTENANCE SERVICES - INT	09/12/2025	12/09/2025
118895		SECURITAS TECHNOLOGY CORPORATION	1,035.90	#7001832419 - DTD 6/18/2025 - MAINTENANCE AND MONITORING SERVICES	07/10/2025	12/09/2025
119978		SECURITAS TECHNOLOGY CORPORATION	457.80	#7001692288 - DTD 0 1/29/2025 - FOR THE MONTH OF JANUARY 2025	11/18/2025	12/09/2025
<b>Total: BUDGET Sewer Pumping System</b>			<b>4,043.50</b>			
<b>01-2010-43-4902- - BUDGET Municipal Court</b>						
119475		JULIANA DIAZ	300.00	COURT- SUBSTITUTE JUDGE SVCS 8/28/25	09/10/2025	12/09/2025
119472		KEVIN D. HARRIS	300.00	COURT- SUBSTITUTE JUDGE SVCS 8/28/25	09/10/2025	12/09/2025
<b>Total: BUDGET Municipal Court</b>			<b>600.00</b>			
<b>01-2030-20-1002- - APPROPRIATION RESERVES General Administration</b>						
119689		UNITED FORMS FINISHING CO.,INC.	44.55	#16013 - DTD 12/26/2024 - MAYOR'S OFFICE - RE: HOLIDAY CARDS	10/09/2025	12/09/2025
<b>Total: APPROPRIATION RESERVES General Administration</b>			<b>44.55</b>			
<b>Fund Total: 01</b>			<b>67,875.81</b>			
<b>02-2131-00-3800- - GRANT RESERVES UEZ - Summer 2013</b>						
118879		SIGNS BY LYNN	6,350.00	#12865,RE: REPLACEMENT OF PARK SIGNS (RACE ST & SANFORD) - NJ STATE CONTRACT - V	07/08/2025	12/09/2025
119823		READYREFRESH	98.31	#05J04449275155 - A/C# 0449275155 - DPW	10/24/2025	12/09/2025
<b>Total: GRANT RESERVES UEZ - Summer 2013</b>			<b>6,448.31</b>			
<b>Fund Total: 02</b>			<b>6,448.31</b>			
<b>03-2040-01-3713- - TRUST RESERVES RECREATION</b>						
119988		M&M LIBERTY RESTAURANT	166.10	RGSTR #12,RECREATION - SOCCER PROGRAM END OF TEH SEASON PARTY	11/18/2025	12/09/2025
120000		ROMEO LERRO ENTERPRISES, INC.	322.00	#33639 - DTD 8/19/2025 - "RECREATION PROGRAM TROPHIES & PLAQUES"	11/18/2025	12/09/2025
119189		SHORE VANS, INC.	750.00	#7/30/25 - BRANCH BROOK PARK - TRIP DATE & TIME: 7/30/25 @ 11:00 A.M. PICK UP AN	08/04/2025	12/09/2025
119761		JERSEY GRAPHICS, INC.	1,468.00	#592089 - DTD 10/16/25 - RECREATION DEPT.- "SUMMER PROGRAM SHIRTS FOR STAFF	10/20/2025	12/09/2025
119608		JERSEY GRAPHICS, INC.	1,480.00	#957520 - DTD 9/10/25 - RECREATION (SUMMER PROGRAM SHIRTSFOR CHILDREN)	09/29/2025	12/09/2025
<b>Total: TRUST RESERVES RECREATION</b>			<b>4,186.10</b>			



Purchase Order	Chk Num	Vendor	Amount	Invoice	Check Date	Bill Date
03-2040-01-8693-		- ALCOHOL EDU AND REHAB FUND				
119364		KEVIN D. HARRIS	300.00	COURT - DWI SESSION - PROSECUTOR - MARCH 24, 2025	08/26/2025	12/09/2025
Total: ALCOHOL EDU AND REHAB FUND			300.00			
Fund Total: 03			4,486.10			
04-2150-55-2206-		- IMPROVEMENT AUTHORIZATION STREET SWEEPER - NJIB 2022				
119464		W.E. TIMMERMAN CO., INC.	335,000.00	#0236217-IN,PURCHASE OF BROOM STREET SWEEPER WITH BELT CNVEYOR - DPW	09/10/2025	12/09/2025
Total: IMPROVEMENT AUTHORIZATION STREET SWEEPER - NJIB 2022			335,000.00			
04-2150-55-2314-		- IMPROVEMENT AUTHORIZATION Various 2023 Acq & Capital Imp				
119828		GOLD TYPE BUSINESS MACHINES INC.	4,735.36	#00017535,OFFICE SUPPLIES FOR THE FINANCE DEPARTMENT - DTD 11/10/2025	10/24/2025	12/09/2025
Total: IMPROVEMENT AUTHORIZATION Various 2023 Acq & Capital Imp			4,735.36			
Fund Total: 04			339,735.36			
13-2450-56-8567-		- Installation 8 Touchless Water Fountains				
119763		GENERAL PLUMBING SUPPLY, INC	9,399.60	#5012595274.004/2/1,RECREATION DEPT. - WATER FOUNTAINS - 05/08/2025	10/21/2025	12/09/2025
Total: Installation 8 Touchless Water Fountains			9,399.60			
Fund Total: 13			9,399.60			
22-1010-01-001C-		- Cash-Checking				
		PAYROLL DEDUCTIONS 12/04/2025 AXA EQUITABLE	16,546.34	PAYROLL DEDUCTIONS 12/04/2025	12/02/2025	00/00/0000
		PAYROLL DEDUCTIONS 12/04/2025 NJ FAMILY SUPPORT CENTER	1,390.00	PAYROLL DEDUCTIONS 12/04/2025	12/02/2025	00/00/0000
		PAYROLL DEDUCTIONS 12/04/2025 PA SCDU	461.54	PAYROLL DEDUCTIONS 12/04/2025	12/02/2025	00/00/0000
120056	16709	CURRENT FUND	53,610.63	PAYROLL DEDUCTIONS: 12/04/2025	12/02/2025	12/02/2025
120053	16710	NEW YORK LIFE	635.65	PAYROLL DEDUCTIONS: 12/04/2025	12/02/2025	12/02/2025
120054	16711	RICHARD C. GENABITH, OFFICER	219.69	PAYROLL DEDUCTIONS: 12/04/2025	12/02/2025	12/02/2025
120055	16712	UNION COUNTY SHERIFF'S OFFICE	474.69	PAYROLL DEDUCTIONS: 12/04/2025	12/02/2025	12/02/2025
Total: CASH CASH			73,338.54			
Fund Total: 22			73,338.54			

**TOWNSHIP OF HILLSIDE  
IN THE COUNTY OF UNION, STATE OF NEW JERSEY**

**BOND ORDINANCE NUMBER O-25-18**

**BOND ORDINANCE PROVIDING FOR THE ACQUISITION  
AND INSTALLATION OF VARIOUS EQUIPMENT FOR THE  
POLICE DEPARTMENT, BY AND IN THE TOWNSHIP OF  
HILLSIDE, IN THE COUNTY OF UNION, STATE OF NEW  
JERSEY; APPROPRIATING \$586,800 THEREFOR AND  
AUTHORIZING THE ISSUANCE OF \$558,800 BONDS OR  
NOTES OF THE TOWNSHIP TO FINANCE PART OF THE  
COST THEREOF**

**BE IT ORDAINED AND ENACTED BY THE TOWNSHIP COUNCIL OF THE  
TOWNSHIP OF HILLSIDE, IN THE COUNTY OF UNION, STATE OF NEW JERSEY** (not  
less than two-thirds of all members thereof affirmatively concurring), **AS FOLLOWS:**

**SECTION 1.** The improvements or purposes described in Section 3 of this bond ordinance are hereby authorized as general improvements or purposes to be undertaken by the Township of Hillside, in the County of Union, State of New Jersey (the "Township"). For the said improvements or purposes stated in Section 3 hereof, there is hereby appropriated the aggregate principal amount of \$586,800, said amount being inclusive of a down payment in the amount of \$28,000 now available for said improvements or purposes required by the Local Bond Law of the State of New Jersey, N.J.S.A. 40A:2-1 et seq., as amended and supplemented (the "Local Bond Law"), by virtue of a provision or provisions in a previously adopted budget or budgets of the Township for down payment or for capital improvement purposes.

**SECTION 2.** For the financing of said improvements or purposes described in Section 3 hereof and to meet the part of said \$586,800 appropriation not provided for by said down payment referred to in Section 1 hereof, negotiable bonds of the Township are hereby

authorized to be issued in the aggregate principal amount of \$558,800 pursuant to, and within the limitations prescribed by, the Local Bond Law. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable notes of the Township in an aggregate principal amount not exceeding \$558,800 are hereby authorized to be issued pursuant to, and within the limitations prescribed by, the Local Bond Law.

**SECTION 3.** (a) The improvements hereby authorized and the purposes for the financing of which said obligations are to be issued include, but are not limited to, the acquisition and installation, as applicable, of Axon Fleet 3 vehicle-mounted video recording systems for police vehicles which combines an in-car camera with an automated license plate reader (ALPR), and Axon 4 body-worn cameras, including certain additional equipment and accessories related thereto, for use by the Police Department.

(b) The improvements and purposes set forth in Section 3(a) above shall also include, as applicable, all work, tools, materials, equipment, labor and appurtenances necessary therefor or incidental thereto.

(c) The estimated aggregate maximum amount of bonds or notes to be issued by the Township for said improvements or purposes is \$558,800.

(d) The estimated aggregate cost of said improvements or purposes is \$586,800, the excess amount thereof over the said estimated maximum amount of bonds or notes to be issued therefor is the down payment in the amount of \$28,000, which is available for said improvements or purposes.

**SECTION 4.** In the event the United States of America, the State of New Jersey, and/or the County of Union make a contribution or grant in aid to the Township for the improvements and purposes authorized in Section 3 hereof and the same shall be received by the Township prior to the issuance of the bonds or notes authorized in Section 2 hereof, then the amount of such bonds or notes to be issued shall be reduced by the amount so

received from the United States of America, the State of New Jersey, and/or the County of Union. In the event, however, that any amount so contributed or granted by the United States of America, the State of New Jersey, and/or the County of Union shall be received by the Township after the issuance of the bonds or notes authorized in Section 2 hereof, then such funds shall be applied to the payment of the bonds or notes so issued and shall be used for no other purpose. This Section 4 shall not apply, however, with respect to any contribution or grant in aid received by the Township as a result of using funds from this bond ordinance as "matching local funds" to receive such contribution or grant in aid.

**SECTION 5.** All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer of the Township (the "Chief Financial Officer"), provided that no note shall mature later than one (1) year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the notes issued pursuant to this bond ordinance and the signature of the Chief Financial Officer upon the notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time in accordance with the provisions of N.J.S.A. 40A:2-8.1 of the Local Bond Law. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at a public or private sale and to deliver them to the purchaser thereof upon receipt of payment of the purchase price and accrued interest thereon from their dates to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, the description, the interest rate, the maturity schedule of the notes so sold, the price obtained and the name of the purchaser.

**SECTION 6.** The Township hereby certifies that it has adopted a capital budget or a temporary capital budget of the Township, as applicable. The capital budget or temporary capital budget, as applicable, of the Township is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital budget or temporary capital budget of the Township, a revised capital budget or temporary capital budget has been filed with the Division of Local Government Services.

**SECTION 7.** The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not current expenses and are improvements or purposes which the Township may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The period of usefulness of said improvements or purposes within the limitations of said Local Bond Law, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is 7 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly made and filed in the Office of the Clerk of the Township and a complete executed duplicate thereof has been filed in the Office of the Director of the Division of Local Government Services, in the Department of Community Affairs of the State of New Jersey, and such statement shows that the gross debt of the Township, as defined in the Local Bond Law, is increased by the authorization of the bonds or notes provided for in this bond ordinance by \$558,800 and said obligations authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

(d) An aggregate amount not exceeding \$97,800 for items of expense listed in and permitted under N.J.S.A. § 40A:2-20 of the Local Bond Law is included in the estimated cost indicated herein for the improvements or purposes hereinbefore described.

**SECTION 8.** The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Township and, unless paid from other sources, the Township shall be obligated to levy *ad valorem* taxes upon all the taxable property within the Township for the payment of the principal of the obligations and the interest thereon without limitation as to rate or amount.

**SECTION 9.** The Township reasonably expects to reimburse any expenditures toward the costs of the improvements or purposes described in Section 3 hereof and paid prior to the issuance of any bonds or notes authorized by this bond ordinance with the proceeds of such bonds or notes. This Section 9 is intended to be and hereby is a declaration of the Township's official intent to reimburse any expenditures toward the costs of the improvements or purposes described in Section 3 hereof to be incurred and paid prior to the issuance of bonds or notes authorized herein in accordance with Treasury Regulation §1.150-2. The bonds or notes authorized herein to reimburse the Township for any expenditures toward the costs of the improvements or purposes described in Section 3 hereof will be issued in an amount not to exceed \$558,800. The costs to be reimbursed with the proceeds of the bonds or notes authorized herein will be "capital expenditures" in accordance with the meaning of Section 150 of the Code. All reimbursement allocations will occur not later than eighteen (18) months after the later of (i) the date the expenditure from a source other than any bonds or notes authorized by this bond ordinance is paid, or (ii) the date the improvements or purposes described in Section 3 hereof are "placed in service" (within the

meaning of Treasury Regulation §1.150-2) or abandoned, but in no event more than three (3) years after the expenditure is paid.

**SECTION 10.** The Chief Financial Officer is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of the obligations of the Township authorized herein and to execute such disclosure document on behalf of the Township. The Chief Financial Officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Township pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the “Rule”) for the benefit of the holders and beneficial owners of the obligations of the Township, which are authorized herein, and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Township fails to comply with its undertaking, the Township shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

**SECTION 11.** The Township covenants to maintain the exclusion from gross income under Section 103(a) of the Internal Revenue Code of 1986, as amended, of the interest on all bonds and notes issued on a tax-exempt basis under this bond ordinance.

**SECTION 12.** This bond ordinance shall take effect twenty (20) days after the first publication of this bond ordinance after final adoption, and approval by the Mayor, as provided by the Local Bond Law.

**First Reading and Introduction:** November 12, 2025

<u>MOTION</u>	<u>SECOND</u>	<u>NAME</u>	<u>YEAS</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>	<u>EXCUSED</u>
		Bonanno	X				
	X	Feuerstein	X				
		Garretson					X
X		Hyatt	X				
		Joyner	X				
		Rios, VP	X				
		Epps, CP					X

**Public Hearing:** December 9, 2025

<u>MOTION</u>	<u>SECOND</u>	<u>NAME</u>	<u>YEAS</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>	<u>EXCUSED</u>
		Bonanno					
		Feuerstein					
		Garretson					
		Hyatt					
		Joyner					
		Rios, VP					
		Epps, CP					

**Second Reading and Adoption:** December 9, 2025

<u>MOTION</u>	<u>SECOND</u>	<u>NAME</u>	<u>YEAS</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>	<u>EXCUSED</u>
		Bonanno					
		Feuerstein					
		Garretson					
		Hyatt					
		Joyner					
		Rios, VP					
		Epps, CP					



**TOWNSHIP OF HILLSIDE  
IN THE COUNTY OF UNION, STATE OF NEW JERSEY**

**BOND ORDINANCE NUMBER O-25-19**

**BOND ORDINANCE PROVIDING FOR VARIOUS 2025  
CAPITAL IMPROVEMENTS AND ACQUISITIONS BY AND IN  
THE TOWNSHIP OF HILLSIDE, IN THE COUNTY OF UNION,  
STATE OF NEW JERSEY; APPROPRIATING \$756,000  
THEREFOR (INCLUDING CDBG GRANTS TOTALING  
\$196,000) AND AUTHORIZING THE ISSUANCE OF \$533,200  
BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART  
OF THE COST THEREOF**

**BE IT ORDAINED AND ENACTED BY THE TOWNSHIP COUNCIL OF THE  
TOWNSHIP OF HILLSIDE, IN THE COUNTY OF UNION, STATE OF NEW JERSEY** (not  
less than two-thirds of all members thereof affirmatively concurring), **AS FOLLOWS:**

**SECTION 1.** The improvements or purposes described in Section 3 of this bond ordinance are hereby authorized as general improvements or purposes to be undertaken by the Township of Hillside, in the County of Union, State of New Jersey (the "Township"). For the said improvements or purposes stated in Section 3 hereof, there is hereby appropriated the aggregate principal amount of \$756,000, said amount being inclusive of: (i) three (3) grants totaling \$196,000 received or expected to be received from the County of Union Community Development Block Grant (CDBG) Program, consisting of: (a) a \$97,500 CDBG Grant for the Rutgers Avenue project (the "Rutgers Grant"); (b) a \$58,500 CDBG Grant for the Buie Community Center project (the "Buie Grant"); and (c) a \$40,000 CDBG Grant for the Senior generator project (the "Generator Grant", and together with the Rutgers Grant and the Buie Grant, collectively, the "Grants"); and (ii) a down payment in the amount of \$26,800 now available for said improvements or purposes as required by the Local Bond Law of the State of New Jersey, N.J.S.A. 40A:2-1 et seq., as amended and supplemented (the "Local Bond

Law”), by virtue of a provision or provisions in a previously adopted budget or budgets of the Township for down payment or for capital improvement purposes.

**SECTION 2.** For the financing of said improvements or purposes described in Section 3 hereof and to meet the part of said \$756,000 appropriation not provided for by said down payment and the Grants referred to in Section 1 hereof, negotiable bonds of the Township are hereby authorized to be issued in the aggregate principal amount of \$533,200 pursuant to, and within the limitations prescribed by, the Local Bond Law. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable notes of the Township in an aggregate principal amount not exceeding \$533,200 are hereby authorized to be issued pursuant to, and within the limitations prescribed by, the Local Bond Law.

**SECTION 3.** (a) The improvements hereby authorized and the purposes for the financing of which said obligations are to be issued include, but are not limited to, the following:

<u>Description</u>	<u>Appropriation</u>	<u>Authorization</u>	<u>Down Payment</u>	<u>Useful Life</u>
(i) Improvements and repairs to various roadways within the Township, including, but not limited to, Rutgers Avenue from Bloy Street to the dead-end;	\$199,200 (a \$97,500 portion of such repairs and improvements being funded by the Rutgers Grant)	\$ 96,800	\$ 4,900	10 years
(ii) Various improvements and upgrades to the William H. Buie Community Center in the Township, including, but not limited to, paving of the Buie Community Center parking lot; and	\$181,200 (a \$58,500 portion of such improvements and upgrades being funded by the Buie Grant)	\$116,800	\$ 5,900	10 years

(iii) The acquisition and installation of a gas generator for the Senior Center in the Township.	\$375,600	\$319,600	\$ 16,000	15 years
	(a \$40,000 portion of such acquisition being funded by the Generator Grant)			

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<b>TOTALS:</b>	<b><u>\$756,000</u></b> (Less Grants totaling \$196,000 = \$560,000)	<b><u>\$533,200</u></b>	<b><u>\$ 26,800</u></b>
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(b) The improvements and purposes set forth in Section 3(a) above shall also include, as applicable, all engineering and design work, surveying, construction planning, preparation of plans and specifications, permits, bid documents, construction inspection and contract administration, environmental testing and remediation, and also all work, tools, materials, equipment, labor and appurtenances necessary therefor or incidental thereto.

(c) The estimated aggregate maximum amount of bonds or notes to be issued by the Township for said improvements or purposes is \$533,200.

(d) The estimated aggregate cost of said improvements or purposes is \$756,000, the excess amount thereof over the said estimated maximum amount of bonds or notes to be issued therefor being the amount of \$222,800, which amount is comprised of (i) the Grants totaling \$196,000; and (ii) the down payment in the amount of \$26,800, which is available for said improvements or purposes.

**SECTION 4.** In the event the United States of America, the State of New Jersey, and/or the County of Union make a contribution or grant in aid to the Township for the improvements and purposes authorized in Section 3 hereof, which is in addition to the Grants, and the same shall be received by the Township prior to the issuance of the bonds or notes authorized in Section 2 hereof, then the amount of such bonds or notes to be issued shall be reduced by the amount so received from the United States of America, the State of New Jersey, and/or the County of Union. In the event, however, that any amount so contributed

or granted by the United States of America, the State of New Jersey, and/or the County of Union shall be received by the Township after the issuance of the bonds or notes authorized in Section 2 hereof, then such funds shall be applied to the payment of the bonds or notes so issued and shall be used for no other purpose. This Section 4 shall not apply, however, with respect to any contribution or grant in aid received by the Township as a result of using funds from this bond ordinance as "matching local funds" to receive such contribution or grant in aid.

**SECTION 5.** All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer of the Township (the "Chief Financial Officer"), provided that no note shall mature later than one (1) year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the notes issued pursuant to this bond ordinance and the signature of the Chief Financial Officer upon the notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time in accordance with the provisions of N.J.S.A. 40A:2-8.1 of the Local Bond Law. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at a public or private sale and to deliver them to the purchaser thereof upon receipt of payment of the purchase price and accrued interest thereon from their dates to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, the description, the interest rate, the maturity schedule of the notes so sold, the price obtained and the name of the purchaser.

**SECTION 6.** The Township hereby certifies that it has adopted a capital budget or a temporary capital budget of the Township, as applicable. The capital budget or temporary capital budget, as applicable, of the Township is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital budget or temporary capital budget of the Township, a revised capital budget or temporary capital budget has been filed with the Division of Local Government Services.

**SECTION 7.** The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not current expenses and are improvements or purposes which the Township may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of said improvements or purposes, computed on the basis of the respective amounts of obligations authorized for each purpose and the reasonable life thereof in accordance with the limitations set forth in the Local Bond Law, is 12.99 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly made and filed in the Office of the Clerk of the Township and a complete executed duplicate thereof has been filed in the Office of the Director of the Division of Local Government Services, in the Department of Community Affairs of the State of New Jersey, and such statement shows that the gross debt of the Township, as defined in the Local Bond Law, is increased by the authorization of the bonds or notes provided for in this bond ordinance by \$533,200 and said obligations authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

(d) An aggregate amount not exceeding \$126,800 for items of expense listed in and permitted under N.J.S.A. § 40A:2-20 of the Local Bond Law is included in the estimated cost indicated herein for the improvements or purposes hereinbefore described.

**SECTION 8.** The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Township and, unless paid from other sources, the Township shall be obligated to levy *ad valorem* taxes upon all the taxable property within the Township for the payment of the principal of the obligations and the interest thereon without limitation as to rate or amount.

**SECTION 9.** The Township reasonably expects to reimburse any expenditures toward the costs of the improvements or purposes described in Section 3 hereof and paid prior to the issuance of any bonds or notes authorized by this bond ordinance with the proceeds of such bonds or notes. This Section 9 is intended to be and hereby is a declaration of the Township's official intent to reimburse any expenditures toward the costs of the improvements or purposes described in Section 3 hereof to be incurred and paid prior to the issuance of bonds or notes authorized herein in accordance with Treasury Regulation §1.150-2. The bonds or notes authorized herein to reimburse the Township for any expenditures toward the costs of the improvements or purposes described in Section 3 hereof will be issued in an amount not to exceed \$533,200. The costs to be reimbursed with the proceeds of the bonds or notes authorized herein will be "capital expenditures" in accordance with the meaning of Section 150 of the Code. All reimbursement allocations will occur not later than eighteen (18) months after the later of (i) the date the expenditure from a source other than any bonds or notes authorized by this bond ordinance is paid, or (ii) the date the improvements or purposes described in Section 3 hereof are "placed in service" (within the

meaning of Treasury Regulation §1.150-2) or abandoned, but in no event more than three (3) years after the expenditure is paid.

**SECTION 10.** The Chief Financial Officer is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of the obligations of the Township authorized herein and to execute such disclosure document on behalf of the Township. The Chief Financial Officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Township pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the “Rule”) for the benefit of the holders and beneficial owners of the obligations of the Township, which are authorized herein, and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Township fails to comply with its undertaking, the Township shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

**SECTION 11.** The Township covenants to maintain the exclusion from gross income under Section 103(a) of the Internal Revenue Code of 1986, as amended, of the interest on all bonds and notes issued on a tax-exempt basis under this bond ordinance.

**SECTION 12.** This bond ordinance shall take effect twenty (20) days after the first publication of this bond ordinance after final adoption, and approval by the Mayor, as provided by the Local Bond Law.

**First Reading and Introduction:** November 12, 2025

<u>MOTION</u>	<u>SECOND</u>	<u>NAME</u>	<u>YEAS</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>	<u>EXCUSED</u>
X		Bonanno	X				
		Feuerstein		X			
		Garretson					X
		Hyatt		X			
		Joyner	X				
	X	Rios, VP	X				
		Epps, CP					X

**Public Hearing:** December 9, 2025

<u>MOTION</u>	<u>SECOND</u>	<u>NAME</u>	<u>YEAS</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>	<u>EXCUSED</u>
		Bonanno					
		Feuerstein					
		Garretson					
		Hyatt					
		Joyner					
		Rios, VP					
		Epps, CP					

**Second Reading and Adoption:** December 9, 2025

<u>MOTION</u>	<u>SECOND</u>	<u>NAME</u>	<u>YEAS</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>	<u>EXCUSED</u>
		Bonanno					
		Feuerstein					
		Garretson					
		Hyatt					
		Joyner					
		Rios, VP					
		Epps, CP					



# TABLED

## TOWNSHIP OF HILLSIDE RESOLUTION R-25-243

### RESOLUTION DENYING A HANDICAP PARKING SPACE REQUEST FOR CHERYL SKEETE

**WHEREAS**, an application for a Handicapped Parking Space was received by the Township of Hillside Police Department for Ms. Cheryl Skeete of 133 Bailey Ave., Hillside, New Jersey 07205; and

**WHEREAS**, each completed application is reviewed by the Hillside Police Department to determine eligibility based on medical documentation, off-street parking availability, and compliance with applicable State and municipal regulations; and

**WHEREAS**, upon review, the Hillside Police Department denied the application pursuant to Hillside Municipal Code §291-39(D)(1), because the applicant has access to off-street parking; and

**WHEREAS**, the Township Council has reviewed the denial and all appropriate documents; and

**WHEREAS**, the Township Council finds that the original denial issued by the Hillside Police Department was appropriate and consistent with Township policy and applicable law.

**NOW, THEREFORE, BE IT RESOLVED, BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF HILLSIDE THAT:**

1. The application received by Cheryl Skeete, of 133 Bailey Ave., Hillside, NJ 07205, for a handicap parking space designation is hereby DENIED; and
2. That a certified copy of this Resolution shall be forwarded to the applicant and the Hillside Police Department.

**Vote to table: November 12, 2025**

<u>MOTION</u>	<u>SECOND</u>	<u>NAME</u>	<u>YEAS</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>	<u>EXCUSED</u>
	X	Bonanno	X				
		Feuerstein	X				
		Garretson					X
X		Hyatt	X				
		Joyner	X				
		Rios, VP	X				
		Epps, CP					X

**TOWNSHIP OF HILLSIDE  
RESOLUTION R-25-248**

**CERTIFICATION OF THE ANNUAL AUDIT FOR THE YEAR DECEMBER 31, 2024**

**WHEREAS**, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

**WHEREAS**, the Annual Report of Audit for the year December 31, 2024, has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and

**WHEREAS**, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

**WHEREAS**, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled “Comments and Recommendations, and

**WHEREAS**, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled “Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and

**WHEREAS**, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

**WHEREAS**, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

**WHEREAS**, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

**NOW, THEREFORE BE IT RESOLVED**, that the Township Council of the Township of Hillside, County of Union, State of New Jersey hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

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Craig M. Epps, Council President

**ATTEST:**

I, Rayna E. Harris, Township Clerk of the Township of Hillside, County of Union, State of New Jersey, do hereby certify that this is a true copy of a resolution adopted by the Township Council at a meeting held on December 9, 2025.

---

Rayna E. Harris, Township Clerk

<u>MOTION</u>	<u>SECOND</u>	<u>NAME</u>	<u>YEAS</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>	<u>EXCUSED</u>
		Bonanno					
		Feuerstein					
		Garretson					
		Hyatt					
		Joyner					
		Rios, VP					
		Epps, CP					

**TOWNSHIP OF HILLSIDE  
RESOLUTION R-25-249**

**RESOLUTION AWARDING A CONTRACT AND ISSUANCE OF A TOWING  
CONTRACTOR LICENSE**

**WHEREAS**, Chapter 279 of the Township Code of the Township of Hillside requires that all towing companies operating within the Township of Hillside obtain a towing license; and

**WHEREAS**, application has been submitted and investigated by the Hillside Police Department, and all required fees have been paid.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Hillside that towing license shall be issued to the following company for the twenty-four (24) month license period following receipt of the \$3,000 license fee:

**Sisbarro Towing and Recovery, LLC**

**BE IT RESOLVED** that a copy of this Resolution shall be furnished by the Township Clerk to the Hillside Police Department and to the appropriate Township administrative officials.

**BE IT FURTHER RESOLVED** that this Resolution shall take effect immediately.

\_\_\_\_\_  
Craig M. Epps, Council President

**ATTEST:**

I, Rayna E. Harris, Township Clerk of the Township of Hillside, County of Union, State of New Jersey, do hereby certify that this is a true copy of a resolution adopted by the Township Council at a meeting held on December 9, 2025.

\_\_\_\_\_  
Rayna E. Harris, Township Clerk

<u>MOTION</u>	<u>SECOND</u>	<u>NAME</u>	<u>YEAS</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>	<u>EXCUSED</u>
		Bonanno					
		Feuerstein					
		Garretson					
		Hyatt					
		Joyner					
		Rios, VP					
		Epps, CP					

**TOWNSHIP OF HILLSIDE  
RESOLUTION R-25-250**

**2026 PAYROLL DATES**

**BE IT RESOLVED** by the Township Council of the Township of Hillside, Union County, that the 2026 payroll dates shall be as follows:

PAY 1	Friday, January 02, 2026	PAY 14	Thursday, July 02, 2026
PAY2	Thursday, January 15, 2026	PAY 15	Thursday, July 16, 2026
PAY3	Thursday, January 29, 2026	PAY 16	Thursday, July 30, 2026
PAY4	Thursday, February 12, 2026	PAY 17	Thursday, August 13, 2026
PAY5	Thursday, February 26, 2026	PAY 18	Thursday, August 27, 2026
PAY6	Thursday, March 12, 2026	PAY 19	Thursday, September 10, 2026
PAY7	Thursday, March 26, 2026	PAY20	Thursday, September 24, 2026
PAY8	Thursday, April 9, 2026	PAY21	Thursday, October 08, 2026
PAY9	Thursday, April 23, 2026	PAY22	Thursday, October 22, 2026
PAY 10	Thursday, May 07, 2026	PAY23	Thursday, November 05, 2026
PAY 11	Thursday, May 21, 2026	PAY24	Thursday, November 19, 2026
PAY 12	Thursday, June 04, 2026	PAY25	Thursday, December 03, 2026
PAY 13	Thursday, June 18, 2026	PAY26	Thursday, December 17, 2026
		PAY27	Thursday, December 31, 2026

**BE IT FURTHER RESOLVED** that this Resolution shall take effect immediately.

---

Craig M. Epps, Council President

**ATTEST:**

I, Rayna E. Harris, Township Clerk of the Township of Hillside, County of Union, State of New Jersey, do hereby certify that this is a true copy of a resolution adopted by the Township Council at a meeting held on December 9, 2025.

---

Rayna E. Harris, Township Clerk

MOTION	SECOND	NAME	YEAS	NAYS	ABSTAIN	ABSENT	EXCUSED
		Bonanno					
		Feuerstein					
		Garretson					
		Hyatt					
		Joyner					
		Rios, VP					
		Epps, CP					

**TOWNSHIP OF HILLSIDE  
RESOLUTION R-25-251**

**2026 HOLIDAY SCHEDULE**

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Hillside that the following schedule of building closures is hereby adopted for Calendar Year 2026.

New Year's Day	January 1, 2026 (Thursday)
New Year's Day (Observance)	January 2, 2026 (Friday)
Martin Luther King's Birthday	January 19, 2026 (Monday)
Lincoln's Birthday	February 12, 2026 (Thursday)
Washington's Birthday (President's Day)	February 16, 2026 (Monday)
Good Friday	April 3, 2026 (Friday)
Memorial Day	May 25, 2026 (Monday)
Juneteenth	June 19, 2026 (Friday)
Independence Day (Observance)	July 3, 2026 (Friday)
Labor Day	September 7, 2026 (Monday)
Columbus Day	October 12, 2026 (Monday)
General Election Day	November 3, 2026 (Tuesday)
Veterans' Day	November 11, 2026 (Wednesday)
Thanksgiving	November 26, 2026 (Thursday)
Friday after Thanksgiving	November 27, 2026 (Friday)
Christmas Day	December 25, 2026 (Friday)

**BE IT RESOLVED** if a holiday falls on a Sunday, it shall be observed on the following Monday. If a holiday falls on a Saturday, it shall be observed on the preceding Friday.

**BE IT FURTHER RESOLVED** that this Resolution shall be effective as of January 1, 2026.

\_\_\_\_\_  
Craig M. Epps, Council President

**ATTEST:**

I, Rayna E. Harris, Township Clerk of the Township of Hillside, County of Union, State of New Jersey, do hereby certify that this is a true copy of a resolution adopted by the Township Council at a meeting held on December 9, 2025.

\_\_\_\_\_  
Rayna E. Harris, Township Clerk

<u>MOTION</u>	<u>SECOND</u>	<u>NAME</u>	<u>YEAS</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>	<u>EXCUSED</u>
		Bonanno					
		Feuerstein					
		Garretson					
		Hyatt					
		Joyner					
		Rios, VP					
		Epps, CP					

**TOWNSHIP OF HILLSIDE  
RESOLUTION R-25-252**

**APPROVAL OF HANDICAPPED PARKING SPACE  
(587 Leo Street)**

**WHEREAS**, an application for a Handicapped Parking Space was received by the Township of Hillside Police Department for Mrs. Dieudira Jean, 587 Leo St., Hillside, New Jersey 07205.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Hillside that, per the recommendation of the Hillside Police Department, the Township Council hereby approves a Handicapped Parking Space in front of 587 Leo St.

**BE IT FURTHER RESOLVED** that this resolution shall take effect immediately.

\_\_\_\_\_  
Craig M. Epps, Council President

**ATTEST:**

I, Rayna E. Harris, Township Clerk of the Township of Hillside, County of Union, State of New Jersey, do hereby certify that this is a true copy of a resolution adopted by the Township Council at a meeting held on December 9, 2025.

\_\_\_\_\_  
Rayna E. Harris, Township Clerk

<u>MOTION</u>	<u>SECOND</u>	<u>NAME</u>	<u>YEAS</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>	<u>EXCUSED</u>
		Bonanno					
		Feuerstein					
		Garretson					
		Hyatt					
		Joyner					
		Rios, VP					
		Epps, CP					



**Dahlia O. Vertreese**  
*Mayor*

**TOWNSHIP OF HILLSIDE**  
**POLICE DEPARTMENT**  
1409 Liberty Avenue  
Hillside, NJ 07205-1347

**Lieutenant Matthew Cove**  
*Officer in Charge*

December 02, 2025

Craig M. Epps, President  
Hillside Township Council

*RE: Recommendation to Approve Handicapped Parking Space –Jean – 587 Leo St.*

Council President Epps,

Mrs. Mynerva Jean has submitted an application for a reserved handicapped parking space in front the residence at 587 Leo St on behalf of her Mother, Dieudira Jean.

This application has been investigated by Lieutenant Anthony D'Amore of the Hillside Police Department Traffic Division. It has been determined that Mrs. Jean suffers from several physical disabilities that affect her "Gait". She uses various medical equipment to get around. She resides with her husband who cares for her at the residence. The residence does have a driveway, however, it has an incline greater than the 1:12 ratio as stated in the Township Ordinance. Mrs. Jean has also obtained a "Disabled Person" parking permit issued by the New Jersey Motor Vehicle Commission. Due to her condition, it is recommended that this application be approved.

The applicant has made a request to have the application fee waived. Upon review of documents showing financial hardship, the application fee should be waived pursuant to Hillside Township Ordinance 291-39G (2).

Please note the attached application is not a public record within the meaning of the Open Public Records Act. The applicant's personal and/or medical information should not be discussed at a public meeting. Please do not hesitate to contact me if you require any additional information.

Respectfully,

Lieutenant Matthew Cove  
Officer in Charge



**HILLSIDE POLICE DEPARTMENT – TELEPHONE (973) 926-5800**





## State of New Jersey

DEPARTMENT OF COMMUNITY AFFAIRS  
101 SOUTH BROAD STREET  
PO Box 803  
TRENTON, NJ 08625-0803

PHILIP D. MURPHY  
*Governor*

TAHESHA L. WAY  
*Lieutenant Governor*

JACQUELYN A. SUÁREZ  
*Commissioner*

December 8, 2025

Christopher R. Duryee, Tax Administrator  
Union County Board of Taxation  
300 North Avenue East  
Westfield, New Jersey 07090

Dear Mr. Duryee:

As you are aware, in my role as Director of the Division of Local Government Services, I certified the municipal and library levies for the Township of Hillside (Township) on October 24, 2025 and, pursuant to subsection b. of N.J.S.A. 40A:4-17, further directed the Township to adopt their municipal budget no later than 45 days from said date. Regrettably, the Township has failed to adopt their budget within the allotted time frame. As such, it is necessary to establish its calendar year 2025 municipal budget pursuant to subsection a. of N.J.S.A. 40A:4-17.

Accordingly, by this letter and the attached budget document, I hereby establish the Township's municipal budget for calendar year 2025. This directive will allow the spending authority for the Township for calendar year 2025.

If you have any questions, please do not hesitate to contact my office at 609-292-6613.

Sincerely,

Michael F. Rogers, Director  
Division of Local Government Services

Cc: Municipal Clerk, Chief Financial Officer