



**TOWNSHIP OF HILLSIDE
REGULAR MEETING OF THE TOWNSHIP COUNCIL
Tuesday, March 24, 2026 - 6:30 P.M.**

CALL TO ORDER

FLAG SALUTE

STATEMENT OF PUBLIC NOTICE

ROLL CALL

CEREMONIAL RESOLUTIONS

MINUTES

March 10, 2026

PAYMENT OF BILLS

March 24, 2026

ORDINANCES

Second Reading & Public Hearing

O-26-01	An Ordinance Amending Chapter 291, Section 10, Paragraphs "A" through "J" Overnight Parking of Trucks and/or Buses Prohibited
O-26-02	An Ordinance Amending Chapter 188, Section 44, Paragraph D to Increase the Fee for a Zoning Permit Application

RESOLUTIONS

1.	R-26-055	Authorizing Tax Refund Overpayment
2.	R-26-056	Authorization for Refund of Improvement Tax Only (Block 1219, Lot 16)
3.	R-26-057	Authorization for Refund for Exempt Property 2025-26 Taxes (Block 1414, Lot 28)
4.	R-26-058	Authorizing Payment of Accumulated Severance Liabilities – Christopher Chervenyak, Fire Department
5.	R-26-059	Authorizing Payment of Accumulated Severance Liabilities – Steven Waters, Fire Department
6.	R-26-060	2025 Budget Appropriation Reserves Transfer

PUBLIC COMMENTS

Please state your name and address for the record. Each citizen may only speak for three (3) minutes, to allow everyone the opportunity to ask questions and express their opinions or concerns. Please direct all comments to the Council President and appropriate consideration will be given to all comments.

CORRESPONDENCE

County of Union	RE: Mosquito spraying
County of Union	RE: Free recycling events coming up in March
Joint Meeting of Essex & Union Counties	RE: Annual Audit Report & Compliance Resolution

COMMUNICATIONS

COUNCIL REMARKS

ADJOURNMENT

UPCOMING MEETINGS

Caucus Meeting: April 14, 2026 - 6:30 pm and Regular Meeting: April 28, 2026 - 6:30 pm

AGENDA IS SUBJECT TO CHANGE

**TOWNSHIP OF HILLSIDE
UNION COUNTY, NEW JERSEY**

ORDINANCE O-26-01

**AN ORDINANCE AMENDING CHAPTER 291, SECTION 10, PARAGRAPHS “A”
THROUGH “J” OVERNIGHT PARKING OF TRUCKS AN/OR BUSES PROHIBITED**

The section shall be renamed to **291-10 Parking of Commercial Vehicles**

A. Definitions. As used in this section, the following terms shall have the meanings indicated:

COMMERCIAL VEHICLE

Includes, but is not limited to, vehicles with commercial or contractor registrations, any vehicle containing advertising to promote the interest of any business, or any vehicle used in connection with a business, or any vehicle used for commercial purposes.

PARK or PARKING

The standing, idling, or waiting on a street, road or highway of a vehicle not actually engaged in receiving or discharging passengers or merchandise, unless for the purpose of complying with traffic regulations or traffic signs or signals.

PERSON

Natural persons, firms, associations, partnerships, companies, and corporations.

B. Overnight parking from 8:00 PM until 7:00 AM of commercial vehicles is prohibited.

C. Overnight parking of commercial vehicles. No person shall park the following types of vehicles (but not limited to) overnight on any public street in the Township of Hillside:

- (1) Any tractor truck cabs with or without trailers attached; or any trailer or combination of trailers incapable of being moved on its or their own power.
- (2) Pickup trucks, vans, cars or trucks or any type of commercial markings. Trucks or any type loaded or equipped in a manner that would lead a reasonable observer to believe that same was being used for commercial or industrial purposes.
- (3) Buses of any type. Jitneys and taxicabs.

D. No person, firm or corporation who owns or operates a commercial vehicle, excluding emergency vehicles, or those owned by a public utility, shall park or let stand said vehicle on any public street in the Township between the hours of 8:00 p.m. and 7:00 a.m. If any such vehicle should be disabled, that shall not be grounds for any changes to the effect of this section, and any such vehicle so disabled shall be promptly removed by the owner or operator so as not to constitute a violation as herein set forth.

E. Exceptions. Nothing herein shall be deemed to prohibit the parking or storing of commercial vehicles, or equipment related thereto, on a residential street while it is being used in the transaction of business with the owner or occupant of residential property in the area. The provisions of this section shall not apply to vehicles owned by a public utility, as defined in N.J.S.A. 48:2-13, when such vehicles are being used for work in connection with the furnishing or supplying of the commodity which by law the public utility is authorized to furnish or supply.

F. Enforcement. Enforcement of this section shall be the responsibility of the Hillside Police Department and/or Code Enforcement. After the issuance of a summons, such vehicle may be towed or otherwise removed from the public street, with the owner of such vehicle being responsible for the cost of such removal.

G. Penalties. Any person convicted of violating this section shall be liable to a fine of \$175 for each such violation, and each day in which such violation continues shall constitute a separate violation or offense.

H. Any vehicle in violation of this section is subject to being towed with the owner of such vehicle being responsible for all costs.

I. It shall be unlawful to park any commercial truck, tractor, trailer, or omnibus in residential driveways in the Township of Hillside. Parking of such vehicles inside an attached or detached garage shall not be considered a violation of this chapter. The definition of the above vehicles shall be those described in the Hillside Municipal Code. The same penalties as outlined in Subsection G of this section shall apply to this provision.

J. No person shall park a recreational vehicle, boat, motor home, trailer, camper, etc. on any municipal street or on any residential property in the Township. Enforcement of this section shall be the responsibility of the Hillside Police Department and/or Code Enforcement and/or Parking Enforcement. After the issuance of a summons, such vehicle may be towed or otherwise removed from the public street, with the owner of such vehicle being responsible for the cost of such removal.

First Reading and Introduction: March 10, 2026

<u>MOTION</u>	<u>SECOND</u>	<u>NAME</u>	<u>YEAS</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>	<u>EXCUSED</u>
		Bonanno	X				
	X	Cook	X				
X		Dasilva	X				
		Joyner					X
		Lofton					X
		Feuerstein, VP	X				
		Garretson, CP	X				

**TOWNSHIP OF HILLSIDE
UNION COUNTY, NEW JERSEY**

ORDINANCE O-26-02

**AN ORDINANCE AMENDING CHAPTER 188, SECTION 44, PARAGRAPH D TO
INCREASE THE FEE FOR A ZONING PERMIT APPLICATION**

WHEREAS, the Township is authorized to establish reasonable fees to cover administrative, processing, and inspection cost for the issuance of permits and services; and

WHEREAS, the Building Department has reviewed the current fee for a Zoning Permit Application and has determined that the current fee established January 9, 2007 (19 years ago) no longer covers the cost of providing the service; and

WHEREAS, the attached Comparative Analysis of 25 other municipalities throughout the state further shows the current fee is outdated; and

WHEREAS, the Township finds that the increase in fees is necessary to maintain the existing level of services and to achieve some cost recovery.

NOW, THEREFORE, BE IT ORDAINED BY THE MUNICIPAL COUNCIL, THE GOVERNING BODY OF THE TOWNSHIP OF HILLSIDE, in the County of Union and State of New Jersey as follows:

The Township of Hillside Municipal Code Chapter 188, Section 44, Paragraph D, (188-44D) current Application Fee of \$35 is amended as follows:

The fee for a residential property Zoning Permit or Zoning Verification Letter shall be \$80 and the fee for a commercial property Zoning Permit or Zoning Verification Letter shall be \$160 made payable to the Township of Hillside.

First Reading and Introduction: March 10, 2026

<u>MOTION</u>	<u>SECOND</u>	<u>NAME</u>	<u>YEAS</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>	<u>EXCUSED</u>
		Bonanno	X				
	X	Cook	X				
X		Dasilva	X				
		Joyner					X
		Lofton					X
		Feuerstein, VP	X				
		Garretson, CP	X				

**TOWNSHIP OF HILLSIDE
RESOLUTION R-26-055**

AUTHORIZING TAX REFUND OVERPAYMENT

WHEREAS, overpayment of taxes exists on the properties listed below; and

WHEREAS, a tax payment was made after the approval of a veteran’s exemption.

NOW THEREFORE BE IT RESOLVED, by the Township Council of the Township of Hillside hereby that the Chief Financial Officer is authorized to issue checks, as indicated to refund overpayment.

1. The Chief Financial Officer is authorized to issue a check, as indicated, to refund overpayment.
2. This resolution shall take effect immediately.

Block	Lot	Owner Name	Property Location	Year	REFUND	
					AMOUNT	Refund Payable:
808	13	Rhyne, Helen Jo & Johnson, Helen	410 John St	2025/3	\$1,550.00	Rafael Von Klaveren 410 John St Hillside, NJ 07205
				Total	\$1,550.00	

Dr. Angela R. Garretson, Council President

ATTEST:

I, Rayna E. Harris, Township Clerk of the Township of Hillside, County of Union, State of New Jersey, do hereby certify that this is a true copy of a resolution adopted by the Township Council at a meeting held on March 24, 2026.

Rayna E. Harris, Township Clerk _____

<u>MOTION</u>	<u>SECOND</u>	<u>NAME</u>	<u>YEAS</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>	<u>EXCUSED</u>
		Bonanno					
		Cook					
		Dasilva					
		Joyner					
		Lofton					
		Feuerstein, VP					
		Garretson, CP					

**TOWNSHIP OF HILLSIDE
RESOLUTION R-26-056**

**AUTHORIZATION FOR REFUND OF IMPROVEMENT TAX ONLY
(BLOCK 1219, LOT 16)**

WHEREAS, the property located at 215 Conant Street, designated as Block 1219, Lot 16, suffered a devastating fire on November 21, 2023, resulting in the total destruction of the structure; and

WHEREAS, the Tax Assessor at the time did not remove the improvement value from the property's total assessment following the fire; and

WHEREAS, the property owner subsequently paid the full amount of property taxes for tax year 2024 in the amount of \$16,506.00, and for tax year 2025 in the amount of \$17,798.00; and

WHEREAS, the property owner is entitled to a refund of the improvement portion of the taxes for tax year 2024 in the amount of \$5,488.25, and for tax year 2025 in the amount of \$5,917.84.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Township of Hillside that:

1. The Chief Financial Officer is hereby authorized to issue a refund check to the property owner in the amount of \$5,488.25 for tax year 2024 and \$5,917.84 for tax year 2025.

Property Owner: Carreno, Nieves
Mailing Address: 1055 Potter Ave, Union, NJ 07086
Property Location: 215 Conant Street, Hillside, NJ
Block 1219, Lot 16

2. This resolution shall take effect immediately.

Dr. Angela R. Garretson, Council President

ATTEST:

I, Rayna E. Harris, Township Clerk of the Township of Hillside, County of Union, State of New Jersey, do hereby certify that this is a true copy of a resolution adopted by the Township Council at a meeting held on March 24, 2026.

Rayna E. Harris, Township Clerk

<u>MOTION</u>	<u>SECOND</u>	<u>NAME</u>	<u>YEAS</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>	<u>EXCUSED</u>
		Bonanno					
		Cook					
		Dasilva					
		Joyner					
		Lofton					
		Feuerstein, VP					
		Garretson, CP					

**TOWNSHIP OF HILLSIDE
RESOLUTION R-26-057**

**AUTHORIZATION FOR REFUND FOR EXEMPT PROPERTY 2025-26 TAXES
(BLOCK 1414, LOT 28)**

WHEREAS: the property owner was granted Veteran’s Exemption by the Department of Veteran Affairs on September 25, 2025; and

WHEREAS: the Tax Assessor approved the exemption on December 26, 2025, as of the date of approval by the Department of Veterans Affairs; and

WHEREAS: the property owner paid their 3rd quarter 2025 property taxes in the amount of \$3474.00.00, the 4th quarter 2025 property taxes in the amount of \$4,391.08 and 1st quarter 2026 property taxes in the amount of \$3,666.39 in full; and

WHEREAS: the property owner shall receive a partial refund in the amount of \$193.00 for the 3rd quarter of 2025, 4th quarter 2025 in the amount of \$4,391.08 and the 1st quarter 2026 in the amount of \$3,666.39 as well as a credit for the 2nd quarter 2026 in the amount of \$3,666.39.

NOW THEREFORE, BE IT RESOLVED, by the Council of the Township of Hillside that.

1. The Chief Financial Officer is hereby authorized to issue a refund check in the amount of \$8,250.47 for partial refund of 3rd quarter 2025 property taxes, 4th quarter 2025 property taxes and 1st quarter 2026 property taxes.
2. The Tax Collector is hereby authorized to credit the 2nd quarter of 2026 property taxes.
Block 1414 Lot 28 Gomez, Dario D. & Cerda-Reyes, N., 1242 Salem Ave, Hillside, NJ 07205
Property Location: 1242 Salem Ave.
3. This Resolution shall take effect immediately.
4. The Township Clerk shall provide a copy of this Resolution to the property owner.

Dr. Angela R. Garretson, Council President

ATTEST:

I, Rayna E. Harris, Township Clerk of the Township of Hillside, County of Union, State of New Jersey, do hereby certify that this is a true copy of a resolution adopted by the Township Council at a meeting held on March 24, 2026.

Rayna E. Harris, Township Clerk _____

<u>MOTION</u>	<u>SECOND</u>	<u>NAME</u>	<u>YEAS</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>	<u>EXCUSED</u>
		Bonanno					
		Cook					
		Dasilva					
		Joyner					
		Lofton					
		Feuerstein, VP					
		Garretson, CP					

**TOWNSHIP OF HILLSIDE
RESOLUTION R-26-058**

**AUTHORIZING PAYMENT OF ACCUMULATED SEVERANCE LIABILITIES –
CHRISTOPHER CHERVENYAK, FIRE DEPARTMENT**

WHEREAS, Christopher Chervenyak will be retiring from the Township of Hillside after 26 years and 2 Months of service as a member of the Fire Department, effective March 1, 2026; and

WHEREAS, under the applicable collective negotiated agreement between the Township of Hillside and the bargaining unit from which he is a member, he is entitled to a severance payout as indicated on the attached “Severance Pay Worksheet” in the total amount of \$97,064.70.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF HILLSIDE THAT:

1. The compensation set forth below is hereby approved for payment through Payroll, which must be funded from the Accumulated Severance Liabilities.
2. Payment in the amount of \$97,064.70 shall be made to Christopher Chervenyak upon approval of this Resolution.
3. This Resolution shall take effect immediately, and a certified copy shall be placed in the employee’s personnel file.

Dr. Angela R. Garretson, Council President

ATTEST:

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Rayna E. Harris, Township Clerk

<u>MOTION</u>	<u>SECOND</u>	<u>NAME</u>	<u>YEAS</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>	<u>EXCUSED</u>
		Bonanno					
		Cook					
		Dasilva					
		Joyner					
		Lofton					
		Feuerstein, VP					
		Garretson, CP					

**TOWNSHIP OF HILLSIDE
RESOLUTION R-26-059**

**AUTHORIZING PAYMENT OF ACCUMULATED SEVERANCE LIABILITIES –
STEVEN WATERS, FIRE DEPARTMENT**

WHEREAS, Steven Waters will be retiring from the Township of Hillside after 26 years and 7 Months of service as a member of the Fire Department, effective March 1, 2026; and

WHEREAS, under the applicable collective negotiated agreement between the Township of Hillside and the bargaining unit from which he is a member, he is entitled to a severance payout as indicated on the attached “Severance Pay Worksheet” in the total amount of \$112,499.58.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF HILLSIDE THAT:

1. The compensation set forth below is hereby approved for payment through Payroll, which must be funded from the appropriation Accumulated Severance Liabilities.
2. Payment in the amount of \$112,499.58 shall be made to Steven Waters upon approval of this Resolution.
3. This Resolution shall take effect immediately, and a certified copy shall be placed in the employee’s personnel file.

Dr. Angela R. Garretson, Council President

ATTEST:

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Rayna E. Harris, Township Clerk

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		Bonanno					
		Cook					
		Dasilva					
		Joyner					
		Lofton					
		Feuerstein, VP					
		Garretson, CP					

**TOWNSHIP OF HILLSIDE
RESOLUTION R-26-060**

2025 BUDGET APPROPRIATION RESERVES TRANSFER

WHEREAS various bills have been presented for payment this year, which bills represent obligations of the prior fiscal year and were not covered by order number and/or recorded at the time of transfers between the 2025 Budget in the last two months of 2025; and

WHEREAS, N.J.S. 40A:4-59 provides that all unexpended balances carried forward after the close of the fiscal year are available, until lapsed at the closed of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding fiscal year, and allow transfers to be made from unexpended balances to those which are expected to be insufficient during the first three months of the succeeding year;

NOW, THEREFORE, BE IT RESOLVED by the Municipal Council of the Township of Hillside, in the County of Union, State of New Jersey, (2/3 of the majority of the full membership concurring herein) that the transfers in the amount of \$341,743.12 be made between the 2025 Budget Appropriation Reserves as follows:

Account	From	To
20-1001 General Administration- SW	6,227.74	-
20-1011 Temporary Summer Employees -SW	1,078.06	-
20-1201 Municipal Clerk - SW	11,205.27	-
20-1301 Financial Administration - SW	4,039.00	-
20-1451 Collection of Taxes - SW	15,631.75	-
20-1501 Tax Assessment Administration - SW	3,392.94	-
20-1551 Legal Services - SW	5,351.89	-
20-1701 Economic Development Agencies - SW	80.08	-
21-1801 Planning Board - SW	1,531.25	-
21-1851 Zoning Board of Adjustment - SW	1,531.25	-
22-1951 Code Enforcement (Building - SW	22,438.34	-
23-2202 Employee Group Insurance - OE	-	207,283.00
25-2401 Police Department - SW	62,154.44	-
25-2411 Crossing Guards SW	20,501.50	-
25-2521 Office of Emergency Management - SW	2,113.12	-

25-2651 Fire Department - SW	33,627.48	-
25-2661 Uniform Fire Safety - SW	1,000.00	-
25-2751 Municipal Prosecutor - SW	711.75	-
26-2901 Streets and Road Maintenance - SW	10,732.43	-
26-3101 Buildings and Grounds - SW	47,687.81	-
26-3151 Vehicle Maintenance - SW	3,453.29	-
27-3301 Public Health Services - SW	6,912.87	-
28-3701 Recreation Services and Prog. - SW	7,273.80	-
28-3711 Senior Citizens - SW	7,425.58	-
31-4352 Street Lighting - OE	-	134,460.12
31-4412 Utilities - OE	52,000.00	-
43-4901 Municipal Court - SW	13,641.48	-
Totals	341,743.12	341,743.12

Dr. Angela R. Garretson, Council President

ATTEST:

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Rayna E. Harris, Township Clerk

<u>MOTION</u>	<u>SECOND</u>	<u>NAME</u>	<u>YEAS</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>	<u>EXCUSED</u>
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		Cook					
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		Joyner					
		Lofton					
		Feuerstein, VP					
		Garretson, CP					