

TOWNSHIP OF HILLSIDE
ANNUAL INAUGURATION AND REORGANIZATION OF THE TOWNSHIP COUNCIL
MINUTES

January 08, 2025 @ 6:30pm *Agenda subject to change*

This Meeting was called pursuant to the provisions of the Open Public Meetings Act. Notice of this meeting was sent to the Star Ledger on January 3, 2025. In addition, copies of notice were posted on the bulletin board in the Municipal Building, posted on the Town Hall doors, and filed in the Office of the Township Clerk. Notices on the bulletin board have remained continuously posted. Proper notice having been given; the Acting Township Clerk is directed to include this statement in the minutes of this meeting.

DATE: January 08, 2025 Time: 6:30PM

FLAG SALUTE: Brook Nieves

PRESENT: Council Member Lisa Bonanno
Council Member Craig Epps
Council Member David Feuerstein
Council Member Andrea Hyatt
Council Member Daryl Joyner
Council Member Robert Rios

ALSO PRESENT: Glynn Jones, CFO
Gracia Montilus, Township Attorney
Hope Smith, Business Administrator
Shereefah Alexander, Keyboard Clerk I
Brook Nieves, Acting Township Clerk

Statement of Public Notice
Read By: Brook Nieves, Acting Township Clerk

Motion to Open the Floor for Nominations for Council President by Council Member Rios; Second by Council Member Bonanno, All-in-Favor

Council Member Bonanno Nominated Council Member Epps for Council President

Motion to Close the Floor for Nominations for Council President by Council Member Rios; Second by Council Member Feuerstein, All-in-Favor

NOMINATION AND ELECTION OF COUNCIL PRESIDENT

Motion to Nominate Council Member Epps for Council President by Council Member Rios; Seconded by Council Member Joyner, All Council Members voted in the Affirmative with the Exception of Council Member Hyatt who Abstain . Motion Carries

ADMINISTRATION OF THE OATH OF OFFICE

Council President - Oath of Office was administered by Pastor Ronald Slaughter

Motion to Open the Floor for Nominations for Vice President by Council Member Joyner; Second by Council Member Rios, All-in-Favor

Council Member Joyner Nominated Council Member Rios for Council Vice President

Motion to Close the floor for Nomination for Vice President by Council Member Bonanno; Seconded by Council Member Rios, All-in-Favor

NOMINATION AND ELECTION OF COUNCIL VICE PRESIDENT

Motioned to Nominate Council Member Robert Rios for Council Vice President by Council Member Bonanno; Seconded by Council Member Joyner, All Council Members Voted in the Affirmative with the Exception of Council Member Feuerstein Who Voted Nay & Council Member Hyatt Who Abstain. Motion Carries

ADMINISTRATION OF THE OATH OF OFFICE

Council Vice President- Oath of Office was administered by Marie Dawkins, Senior Director

PRAYER FOR GUIDANCE

Reverend (Candy) Cherrena Dale-Rawls,

ROLL CALL OF THE FIRST CAUCUS COUNCIL MEETING IN 2025 OF THE TOWNSHIP OF HILLSIDE

Council Member Bonanno, Council Member Feuerstein, Council Member Hyatt, Council Member Joyner,
Council Vice President Rios, and Council President Epps

ACKNOWLEDGEMENT OF DIGNITARIES AND GUESTS - By Council President Epps**ORDINANCE****ORDINANCES: First Reading & Introduction >> O-25-01****CALENDAR YEAR 2025 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14) - COLA**

Motion by Council Vice President Rios; Seconded by Council Member Bonanno, All Council Members voted in the Affirmative. **Motion Carries**

RESOLUTIONS**R-25-001 Auth. Temporary Budget Appropriations for Total Sum of \$12,743,824.54 (Action)**

Motion by Council Member Joyner; Seconded by Council Member Bonanno, All Council Members voted in the Affirmative. **Motion Carries**

**AUTHORIZING TEMPORARY BUDGET APPROPRIATION FOR TOTAL
SUM OF \$12,743,824.54**

WHEREAS, NJSA 40A:4-19 provides that where any contract, commitments or payments are to be made prior to the final adoption of the Calendar Year 2025, temporary budget appropriations shall be made for the purposes and amount required in the manner and time therein provided; and

WHEREAS, the adoption of this resolution shall be made prior to the 30th day of January 2025; and

WHEREAS, the total of the temporary appropriations does not exceed 26.25% of the total appropriations of the 2024 budget of the Township of Hillside, exclusive of any appropriations for debt service, capital and any other appropriations, and

NOW, THEREFORE, BE IT RESOLVED, that the following temporary budget appropriations be made for the calendar year 2025:

Appropriations Within "CAPS"		
<u>Department</u>	<u>Type</u>	<u>Amount</u>
Administration and Executive	SW	\$61,404.00
Administration and Executive	OE	\$7,875.00
Economic Development	SW	\$21,000.00
Economic Development	OE	\$1,050.00
Record Retention	OE	\$2,625.00
Repair and Maintenance Contracts	OE	\$0
Township Clerk's Office	SW	\$69,300.00
Township Clerk's Office	OE	\$9,187.50
Advertising	OE	2,625.00
Election	OE	\$13,125.00
Township Council	SW	\$22,706.25
Township Council	OE	\$3,150.00

Financial Administration	SW	\$127,312.50
Financial Administration	OE	\$45,937.50
Annual Audit	OE	\$21,000.00
Assessment of Taxes	SW	\$22,312.50
Assessment of Taxes	OE	\$3,150.00
Computer Services	OE	\$10,500.00
Collection of Taxes	SW	\$45,937.50
Collection of Taxes	OE	\$17,062.50
Legal Service	SW	\$36,750.00
Legal Service	OE	\$87,937.50
Municipal Prosecutor	SW	\$9,187.50
Municipal Prosecutor	OE	\$525.00
Engineering Service	SW	\$0
Engineering Service	OE	\$57,750.00
Alcohol Beverage Control Board	OE	\$2,100.00
Buildings and Grounds	SW	\$47,250.00
Buildings and Grounds	OE	\$28,875.00
Planning Board	SW	\$656.25
Planning Board	OE	\$15,750.00
Zoning Cost	SW	\$656.25
Zoning Cost	OE	\$1,312.50
Postage	OE	\$11,812.50
Unemployment Compensation	OE	\$23,625.00
Workman's Compensation	OE	\$124,687.50
Group Insurance Plan for Employee	OE	\$1,615,818.75
Insurance Other	OE	\$223,125.00
NJSTDI	OE	\$12,862.50
Fire	SW	\$1,780,779.00
Fire	OE	\$57,750.00
Fire Ambulance Service	OE	\$10,500.00
Uniform Fire Safety Act (P.L 1983)	SW	\$19,687.50
Uniform Fire Safety Act (P.L 1983)	OE	\$3,150.00
Police	SW	\$2,288,278.13
Police	OE	\$73,500.00
Traffic Lights	OE	\$19,687.50
School Crossing Guards	SW	\$64,312.50
Garage Service & Repair	SW	\$27,562.50
Garage Service & Repair	OE	\$26,250.00
Office of Emergency Management	SW	\$2,362.50
Office of Emergency Management	OE	\$3,937.50
Roads Repairs and Maintenance	SW	\$418,687.50
Roads Repairs and Maintenance	OE	\$85,312.50
Garbage and Trash Collection	OE	\$715,312.50

Sewer System	OE	\$15,750.00
Sewer Pumping Station	OE	\$13,125.00
Board of Health	SW	\$59,062.50
Board of Health	OE	\$7,875.00
Dog License Regulation	OE	\$20,475.00
Community Recreation Committee	SW	\$69,037.50
Community Recreation Committee	OE	\$11,550.00
Senior Citizens Program	SW	\$52,500.00
Senior Citizens Program	OE	\$4,987.50
Celebration of Public Events- Mayor	OE	\$1,575.00
Celebration of Public Events - Municipal Council	OE	\$1,575.00
Municipal Court	SW	\$91,875.00
Municipal Court	OE	\$15,750.00
Public Defender	OE	\$4,725.00
TV	OE	\$0
Uniform Construction Code Official	SW	\$128,625.00
Uniform Construction Code Official	OE	\$3,937.50
Utilities	OE	\$195,562.50
Street Lighting	OE	\$93,187.50
Fire Hydrant	OE	\$78,750.00
Group Insurance Waiver	OE	\$0
Salary Adjustment Account	SW	\$28,875.00
Accumulated Leave	OE	\$131,250.00
Temporary and Summer Employees	SW	\$9,450.00
Contingent	OE	\$131.25
PERS	OE	\$
PFRS	OE	\$
Social Security (FICA)	OE	\$189,000.00
Consolidated PD/FD	OE	\$23.63
DCRP	OE	\$3,412.50
Total		\$9,637,078.50

Appropriations Excluded from "CAPS"

<u>Department</u>	<u>Type</u>	<u>Amount</u>
Maintenance of Free Public Library	OE	\$255,395.96
Joint Truck Sewer	OE	\$2,682,037.58
Reserve for Tax Appeals	OE	\$2,625.00
Union County Fire & EMS Dispatch Services	OE	\$15,487.50
Matching Funds for Grants	OE	\$26,250.00
Union County Health Officer	OE	\$6,825.00
Capital Improvement Fund	OE	\$118,125.00
Interest on Notes	OE	\$

Payment of Bond Principal	OE	\$
Interest on Bonds	OE	\$
NJEIT Principal	OE	\$
NJEIT Interest	OE	\$
NJDCA Demolition Loan	OE	\$
UCIA Principal	OE	\$0
UCIA Interest	OE	\$0
Total Temporary Appropriation Excluded From the "CAPS"		\$3,106,746.04

Swimming Pool

<u>Department</u>	<u>Type</u>	<u>Amount</u>
Swimming Pool S & W	SW	\$0
Swimming Pool O & E	OE	\$0
Swimming Pool Debt Services - Notes	OE	\$0
Swimming Pool Debt Service Interest	OE	\$0
Total Swimming Pool		<u>\$0</u>

R-25-002 Approve Cash Management Plan (Action)

Motioned by Council Member Bonanno; Seconded by Council Vice President Rios, All Council Members voted in the Affirmative.

Motion Carries**CASH MANAGEMENT PLAN**

BE IT RESOLVED, by the Township Council of the Township of Hillside, that for the Calendar Fiscal Year 2024, the following shall serve as the cash management plan of the Township of Hillside:

The Chief Financial Officer is directed to use this cash management plan as the guide in depositing and investing the Township funds. The following are suitable and authorized investments:

Interest bearing bank accounts and certificates of deposits in authorized banks, listed below, for deposit of local unit funds.

Government Money market mutual funds as comply with N.J.S.A. 40A:5-15.l(e). Local

government investment pools which comply with N.J.S.A. 40A:5-15.l(e). Conditions set

by the Division of Local Government Services.

New Jersey State Cash Management Fund.

Repurchase agreements of fully collateralized securities, which comply with N.J.S.A. 40A: 5-15. I.

Each month, the Chief Financial Officer shall prepare a schedule of investments purchased and redeemed, investment earnings, fees incurred and market value of all investments.

The following Government Unit Depository Protection Act approved banks and authorized depositories for the deposit of funds:

- 1) Wells Fargo
- 2) State of New Jersey Cash Management Fund
- 3) Citizens Bank

The Chief Financial Officer shall report to the governing body any account that does not earn interest.

In addition to the reporting requirements set forth above, on the first day of each month during which this Cash Management Plan is in effect, the Township's Chief Financial Officer shall supply to the Mayor and Township Council of the Township of Hillside a written report of any deposits permitted Investments made pursuant to this Plan, which

shall include, at a minimum, the following information:

- a. The name of any institution holding funds of the Township of Hillside as a deposit of a permitted investment.
- b. The amount of securities or deposits purchased or sold during the immediately preceding month.
- c. The class or type of securities purchased or deposits made.
- d. The book value of such deposits or permitted investment.
- e. The earned income on deposits or permitted investments. To the extent that such amounts are actually earned at maturity, this report shall provide an accrual of such earning during the immediately preceding month. The fees incurred to undertake such deposits or permitted investments.
- f. The market value of all deposits or permitted investments as of the end of the immediately preceding month.
- g. All other information, required by law, regulation or ordinance to be reported on a monthly basis, and which may be deemed reasonable from time-to time by the Township Council.

BE IF FURTHER RESOLVED that this Resolution shall take effect immediately.

R-25-003 Auth. Signatures on Township of Hillside Checks (Action)

Motioned by Council Member Joyner; Seconded by Council Member Feuerstein, All Council Members voted in the Affirmative.

Motion Carries

AUTHORIZING SIGNATURES ON TOWNSHIP OF HILLSIDE CHECKS

BE IT RESOLVED, by the Township Council of the Township of Hillside that the following Town Officials are hereby authorized during Calendar Fiscal Year 2025 to sign checks or withdrawal slips only where a combination of two principal signatures are required:

1. Mayor
2. Chief Financial Officer

BE IT FURTHER RESOLVED, that signature cards with the signatures of the above-persons authorized to sign shall be promptly forwarded to all Town Depositories.

BE IT FURTHER RESOLVED, that in accordance with Township Code Section 4-13, when only two signatures are required on checks issued for approved claims then said checks shall be signed by 1) the Mayor 2) the Chief Financial Officer.

R-25-004 Approve Designating Depositories (Action)

Motioned by Council Member Joyner; Seconded by Council Member Bonanno, All Council Members voted in the Affirmative. **Motion Carries**

DESIGNATING DEPOSITORIES

BE IT RESOLVED by the Township Council of the Township of Hillside that the following be and they are hereby designated as depositories for all funds of the Township of Hillside for the Fiscal Calendar Year 2025:

Wells Fargo

State of New Jersey Cash Management Fund Valley

National Bank

Citizens Bank

R-25-005 Appointment of Public Agency Compliance Officer (P.A.C.O.) (Action)

Motioned by Council Vice President Rios; Seconded by Council Member Joyner, All Council Members voted in the Affirmative.

Motion Carries

APPOINTMENT OF PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.)

WHEREAS, the Township is obligated by law to comply with all equal opportunity and affirmative action compliance requirements imposed by federal, state and local laws, and, pursuant to N.J.A.C. 17:27-3.3, to annually designate a Public Agency Compliance Officer who shall be responsible for ensuring the Township's compliance with applicable State and Federal law and regulation.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Hillside as follows:

1. Katherine L. Altenor is hereby appointed as the Township's Public Agency Compliance Officer for a term of one (1) year, commencing as of January 1, 2025 and ending on December 31, 2025.
2. As the Township's Public Agency Compliance Officer, Katherine L. Altenor shall be responsible for the following:
 - a. To take responsibility for the Township's equal employment opportunity reporting obligations, and to en-sure the timely completion thereof;
 - b. To be responsible for performing such other duties and responsibilities as may be determined by the Township Council for the purpose of implementing the Township's equal employment opportunity and public agency compliance program; and
 - c. To carry out any and all other duties related to equal employment opportunity and public agency compliance per N.J.A.C. 17:27-3.3 and as may otherwise be required by law.
 - d. An appropriate notice of this appointment shall be promptly furnished to the State of New Jersey, Department of Treasury.
3. This Resolution shall take effect immediately.

R-25-006 Tax-Cancellation of Small Balances (Action)

Motioned by Council Member Hyatt; Seconded by Council Member Feuerstein, All Council Members voted in the Affirmative. **Motion**

Carries

TAX - CANCELTION OF SMALL BALANCES

WHEREAS, N.J.S.A. 40a:5-17.1(a) permits the governing body to adopt a resolution authorizing a municipal employee to process, without further action on the part of the governing body, any property tax refund of less than \$10.00.

WHEREAS, N.J.S.A. 40a:5-17.1(b) further permits the governing body to adopt a resolution authorizing a municipal employee to process, without further action on the part of the governing body, the cancellation of any property tax refund, delinquency, or the charges or fees imposed by a municipality of less than \$10.00.

NOW, THEREFORE BE IT RESOLVED, by the Township Council of the Township of Hillside that the Tax Collector is hereby authorized to process, without any further action by the Township Council, any property tax refunds of less than \$10.00 and the cancellation of any property tax refund, delinquency, or the charges or fees imposed by the Township therefore in an amount less than \$10.00.

R-25-007 Tax-Fixing of Interest, Grace Period, & Year End Penalty for Tax and Sewer (Action)

Motioned by Council Member Joyner; Seconded by Council Member Bonanno, All Council Members voted in the Affirmative. **Motion**

Carries**TAX - FIXING OF INTEREST, GRACE PERIOD, AND YEAR END PENALTY FOR
TAX AND SEWER**

WHEREAS, pursuant to N.J.S.A. 54:4-66, taxes in municipalities operating under a calendar based fiscal year shall be payable for the first quarterly installment of the year on February 1, for the second quarterly installment May 1, for the third quarterly installment on August 1, and for the fourth quarterly installment November 1: and

WHEREAS, N.J.S.A. 54:4-67(a) provides that the governing body may fix the rate of interest to be charged for the non-payment of taxes, assessments or other municipal liens or charges on or before the date when they would become delinquent; and

WHEREAS, pursuant to N.J.S.A. 54:4-67(a), the governing body may provide that taxes shall not be subject to interest charges if payments of any installments is made within the tenth calendar day following the date upon which same became payable: and

WHEREAS, N.J.S.A. 54:4-67(c), the governing body may fix a penalty to be charged to a taxpayer with a delinquency in excess of \$10,000 who fails to pay that delinquency as billed, prior to the end of the fiscal year, provides that within the current fiscal year if any delinquency is in excess of \$10,000.00, which penalty shall not exceed 6% of the amount of the delinquency with respect to each most recent fiscal year only; and

NOW, THEREFORE BE IT RESOLVED, by the Township Council of the Township of Hillside, that in accordance with N.J.S.A. 54:4-66 et seq, the rate of interest to be charged on delinquent taxes and all other municipal liens or charges for the first, second, third and fourth quarterly installments of year 2025 shall be eight percent (8%) per annum on the first \$1500.00 of delinquency and eighteen percent (18%) per annum on any amount in excess of \$1500.00 to be calculated from the date the tax was payable until the date of actual payment to the collector is received provided that no interest shall be charged if payment of any installment is made on or before the tenth calendar day following the date upon which same became payable: and

BE IT FURTHER RESOLVED, that the rate of interest on unpaid sewer utility bills shall be the eight percent (8%) on the first \$1500.00 and eighteen percent (18%) on any amount in excess of \$1500.00 per annum on any delinquency to be calculated from the date the bill was payable until the date of actual payment, provided that no interest shall be charged if payment of any bill is made within thirty (30) calendar days following the billing date or before the tenth calendar day following the date upon which same became payable, whichever is later; and

BE IT FURTHER RESOLVED that a penalty of six percent (6%) be charged on all delinquent taxes and municipal charges in excess of \$10,000.00 that are not paid prior to the end of the fiscal year.

R-25-008 Auth. the Township of Hillside Tax Collector to Hold an Electronic Tax Sale (Action)

Motioned by Council Member Feuerstein; Seconded by Council Member Bonanno, All Council Members voted in the Affirmative.

Motion Carries**AUTHORIZING THE TOWSHIP OF HILLSIDE TAX COLLECTOR TO HOLD AN ELECTRONIC TAX SALE**

WHEREAS N.J.S.A. 54:5-19 requires that the Tax Collector hold a tax sale once a year for unpaid property taxes and other municipal charges; and

WHEREAS N.J.S.A. 54:5-19.01 authorizes electronic tax sales pursuant to the rules and regulations promulgated by the Director of the Division of Local Government Services; and

WHEREAS an electronic tax sale is innovative and provides a greater pool of potential lien buyers, thus creating the environment for a more complete tax sale process:

NOW, THEREFORE BE IT RESOLVED, by the Township Council of the Township of Hillside as follows:

1. The Township Tax Collector is authorized to hold an electronic tax sale.
2. A certified copy of this resolution shall be provided by the Office of the Township Clerk to each of the following:
 - a) Business Administrator
 - b) Township Attorney
 - c) Chief Financial Officer
 - d) Township Tax Assessor
 - e) Township Tax Collector

R-25-009 Auth. an Accelerate Tax Lien Sale for CY 2025 pursuant to N.J.S.A 54:5-19 (Action)

Motioned by Council Vice President Rios; Seconded by Council Member Joyner, All Council Members voted in the Affirmative with the Exception of Council Member Feuerstein Who Voted Abstain & Council Member Hyatt who voted Nay. **Motion Carries**

AUTHORIZATION AN ACCELERATE TAX LIEN SALE FOR CY 2025 PURSUANT TO N.J.S.A 54:5-19

WHEREAS, Chapter 99 of the Public laws of 1977 of the State of New Jersey (P.L.1997, c. 99) (N.J.S.A. 54:5-19) was enacted on May 12, 1997: and

WHEREAS, N.J.S.A. 54:5-19 permits municipalities to hold a “tax lien sale” for arrearages in real property taxes and other liens or charges, after the eleventh day of the eleventh month of the fiscal year, upon passage of a Resolution permitting the same, by the Governing Body; and

WHEREAS, the fiscal year of the Township of Hillside begins on January 1 and ends December 31st.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF HILLSIDE THAT:

1. In accordance with N.J.S.A. 54:5-19, the Township of Hillside hereby directs that for unpaid real property taxes or other municipal liens or charges, or any part thereof in arrears as of the eleventh of November 2025, the Tax Collector shall, subject to the provisions of N.J.S.A. 54:5-19, enforce the liens by selling the lien on the property, pursuant to law, provided that the sale is conducted no earlier than in the last month of the fiscal year, but not later than December 31, 2025.
2. Such sale shall include only such unpaid taxes or other municipal liens or charges as were in arrears in the calendar year 2025.

R-25-010 Rejecting the Bid for Emergency Repair of Sanitary and Storm Sewer System (Action)

Motioned by Council Vice President Rios; Seconded by Council Member Joyner, All Council Members voted in the Affirmative. **Motion Carries**

RESOLUTION REJECTING THE BID FOR THE EMERGENCY REPAIR OF SANITARY AND STORM SEWER SYSTEM

WHEREAS, the Township of Hillside (“Township”) desires to award a contract for the Emergency Repair of Sanitary and Storm Sewer System pursuant to *N.J.S.A. 40A:11-1 et seq.*; and

WHEREAS, on December 3, 2024, two bids were received from Montana Construction Corp. Inc., 80 Contant Avenue, Lodi, NJ 07644 in the amount of \$767,843.00 and Underground Utilities Corp., 711 Commerce Road, Linden, NJ 07036 in the amount of \$792,045.00; and

WHEREAS, the two bid are significantly higher than the estimated cost budgeted for this project; and

WHEREAS, the Township Engineer hereby recommends that the two bids be rejected, and the project be re-bid in accordance with *N.J.S.A. 40A:11-1 et seq.*; and

WHEREAS, the Mayor and Township Council hereby accepts the recommendation of the Township Engineer.

NOW, THEREFORE, BE IT RESOLVED, that the Township Council of the Township of Hillside hereby reject the two bids for the Emergency Repair of Sanitary and Storm Sewer System and authorize the Township Engineer to re-bid the project.

R-25-011 Awarding Contract for Software Maintenance Server to Munidex Inc. (Action)

Motioned by Council Member Bonanno; Seconded by Council Vice President Rios, All Council Members voted in the Affirmative. **Motion Carries**

RESOLUTION AWARDING CONTRACT FOR SOFTWARE MAINTENANCE SERVICES TO MUNIDEX, INC.

WHEREAS, there exists a need for Software Maintenance Services for the Township of Hillside, and

WHEREAS, qualification statements have been solicited via a Fair and Open Process through the annual issuance of a Request for Proposal (“RFP”) for certain professional services, in accordance with the “New Jersey Local Public Contracts Law”, N.J.S.A. 40A:11-1, et seq.; and

WHEREAS, Munidex, LLC has been deemed qualified pursuant to the Township’s Fair and Open process in accordance with N.J.S.A. 19:44A-20.5 et seq.; and

NOW THEREFORE BE IT RESOLVED by the Township Council of the Township of Hillside that:

1. Munidex, LLC One Gateway Center, Suite 2600, Newark, NJ 07102 be awarded a contract for Software Maintenance Services in the amount of \$12,513.00 for a one (1) year period effective January 1, 2025, ending December 31, 2025.
2. This contract is awarded subject to the provision of an appropriate Certification by the Township's Chief Financial Officer as to the availability of sufficient funds with respect thereto; and
3. The Township Attorney is hereby directed to prepare and furnish to the entity named in Section 1, a Contract in accordance with the RFP and this Resolution.
4. The Mayor or her designee is hereby authorized to execute said Contract.
5. This Resolution shall take effect immediately.

R-25-012 Auth. a Contract Between the Township of Hillside and Associated Humane Societies Inc. (124 Evergreen Ave, Newark, NJ, 07114) (Action)

Motioned by Council Member Bonanno; Seconded by Council Member Joyner, All Council Members voted in the Affirmative. **Motion Carries**

RESOLUTION AUTHORIZING A CONTRACT BETWEEN THE TOWNSHIP OF HILLSIDE AND ASSOCIATED HUMANE SOCIETIES, INC. (124 Evergreen Avenue, Newark, NJ 07114)

WHEREAS, there exists a need for animal services defined as the rescue, recovery, and care of injured animals, trapped animals, sick animals, and animals whose lives are endangered and animals that present a danger to humans or other animals, including those who have bitten humans or other animals; and

WHEREAS, qualification statements have been solicited via a Fair and Open Process through the annual issuance of a Request for Proposal (“RFP”) for certain professional services returnable on December 11, 2024, in accordance with the “New Jersey Local Public Contracts Law”, N.J.S.A. 40A:11-1, et seq.; and

WHEREAS, Associated Humane Societies, Inc., (124 Evergreen Avenue, Newark, NJ 07114) was the only entity to submit a proposal. A review of the submission indicates that Associated Humane Societies, Inc. is qualified to provide the required services to the Township.

WHEREAS, the services outlined above shall be provided for \$90,000.00 payable in monthly installments of \$7,500.00 for a term beginning January 1, 2025, through December 31, 2025.

NOW THEREFORE BE IT RESOLVED by the Township Council of the Township of Hillside that:

1. Associated Humane Societies, (124 Evergreen Avenue, Newark, NJ 07114) is hereby awarded a contract for Animal Control Services in the total amount of \$90,000.00. Said contract term shall end on December 31, 2025.
2. This contract is awarded in accordance with N.J.S.A. 19:44A-20.5 et seq., and subject to a Certification of Funds.
3. The Township Attorney is hereby directed to prepare and furnish to the entity named in Section 1, -a Contract in accordance with the RFP and this Resolution.
4. The Mayor is hereby authorized to examine and execute said Contract.

R-25-013 Auth. the Township of Hillside to Enter into the Interlocal Purchasing System (TIPS) Cooperative Purchasing System (Action)

Motioned by Council Vice President Rios; Seconded by Council Member Bonanno, All Council Members voted in the Affirmative. **Motion Carries**

RESOLUTION AUTHORIZING THE TOWNSHIP OF HILLSIDE TO ENTER INTO THE INTERLOCAL PURCHASING SYSTEM (TIPS) COOPERATIVE PURCHASING SYSTEM

WHEREAS, N.J.S.A. 52:34-6.2(b)(3) allows contracting units to join national cooperative purchasing agreements; and

WHEREAS, the Township of Hillside pursuant to the authority granted by New Jersey state purchasing Requirements, desires to participate in The Interlocal Purchasing System (TIPS); and

WHEREAS, TIPS is a National Cooperative Purchasing Program offered by Region VIII Education Service Center, located in Pittsburg, Texas, (Camp County).

WHEREAS, Participation, through membership and utilization of competitively bid and awarded vendor contracts in a cooperative purchasing program specializing in the management of high-quality cooperative procurement solutions will be beneficial to the taxpayers through the anticipated savings to be realized by the Township of Hillside.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Hillside that the Township of Hillside has identified a stated need for participation in The Interlocal Purchasing System (TIPS) whereby the Mayor is authorized and directed to sign and deliver any and all necessary documents herewith for and on behalf of above named entity requesting membership in TIPS.

R-25-014 Auth. the Township of Hillside to Enter into the New Jersey Cooperative Purchasing Alliance Cooperative Pricing Agreement
(Action)

Motioned by Council Member Joyner; Seconded by Council Vice President Rios, All Council Members voted in the Affirmative.

Motion Carries

A RESOLUTION AUTHORIZING THE TOWNSHIP OF HILLSIDE TO ENTER INTO THE NEW JERSEY COOPERATIVE PURCHASING ALLIANCE COOPERATIVE PRICING AGREEMENT

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the County of Bergen, hereinafter referred to as the "Lead Agency " has offered voluntary participation in the New Jersey Cooperative Purchasing Alliance # CK04- a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on January 08, 2025, the governing body of the Township of Hillside, County of Union, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Township of Hillside.

AUTHORITY

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the Mayor, Business Administer, and Chief Financial Officer is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

R-25-015 Auth. The Purchase of Two Power Stretcher Units from Stryker as Sole Source Provider for the Fire Department's Ambulance at a Total Cost Of \$109,836.82 (Action)

Motioned by Council Member Bonanno; Seconded by Council Vice President Rios, All Council Members voted in the Affirmative.

Motion Carries

A RESOLUTION AUTHORIZING THE PURCHASE OF TWO POWER STRETCHER UNITS FROM STRYKER AS A SOLE SOURCE PROVIDER FOR THE FIRE DEPARTMENT'S AMBULANCES AT A TOTAL COST OF \$109,836.82.

WHEREAS, the Township of Hillside's Fire Department requires reliable and advanced equipment to ensure the safety and efficiency of its emergency medical services; and

WHEREAS, power stretchers are critical for the safe transport of patients and reducing the risk of injury to emergency medical personnel; and

WHEREAS, Stryker is the sole manufacturer and distributor of the specified power stretcher units that meet the Fire Department's operational and safety requirements; and

WHEREAS, after a thorough evaluation, it has been determined that Stryker's power stretcher units are uniquely qualified to meet the needs of the Fire Department, and no equivalent alternatives are available in the market; and

WHEREAS, the total cost for the purchase of two power stretcher units from Stryker is \$109,836.82.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Hillside that:

1. Approves the designation of Stryker as a sole source provider for the purchase of two power stretcher units.
2. The Fire Department is authorized to purchase two power stretcher units from Stryker at a total cost of \$109,836.82.
3. The Chief Financial Officer has attested that funds will be available in an amount not to exceed \$109,836.82 available for this purchase.
4. This Resolution shall become effective immediately upon its adoption.

R-25-016 Approve Designation of Official Newspapers for 2025 (Action)

Motioned by Council Member Bonanno; Seconded by Council Member Feuerstein, All Council Members voted in the Affirmative.

Motion Carries

DESIGNATION OF OFFICIAL NEWSPAPERS FOR 2025

WHEREAS, the Township of Hillside desires to comply with Chapter 231, P.L. 1975, otherwise designated as the "Open Public Meetings Act", N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act, and more particularly N.J.S.A. 10:4-8(d), requires the Township Council to designate at least two newspapers that have the greatest likelihood of informing the public within the Township of the Township's public meetings and of other official matters and legal publications of the Township, and requires the Township Council to designate one such newspaper as the "official newspaper" for the Authority.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Hillside, as follows:

1. The Township Council hereby designates the Star Ledger, the Union County Local Source and Luso Americano to receive notices required under the Open Public Meetings Act along with other official or legal advertisements as deemed appropriate by the Township.
2. The Township Council hereby designates the Star Ledger and the Union County Local Source as the official newspapers for the Township as required by N.J.S.A. 10:4-8(d).
3. This Resolution shall take effect immediately.

R-25-017 Approval of Handicapped Parking Space (221 Silver Ave. Hillside, NJ 07205) (Action)

Motioned by Council Member Hyatt; Seconded by Council Member Bonanno, All Council Members voted in the Affirmative. **Motion**

Carries

APPROVAL OF HANDICAPPED PARKING SPACE

WHEREAS, an application for a Handicapped Parking Space was received by the Township of Hillside Police Department for Ms. Judy Johnson of 221 Silver Ave., Hillside, New Jersey 07205.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Hillside that, per the recommendation of the Hillside Police Department, the Township Council hereby approves a Handicapped Parking Space in front of 221 Silver Ave.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

R-25-018 Approval of Handicapped Parking Space (42 Fairbanks St.) (Action)

Motioned by Council Member Hyatt; Seconded by Council Member Joyner, All Council Members voted in the Affirmative. **Motion Carries**

APPROVAL OF HANDICAPPED PARKING SPACE

WHEREAS, an application for a Handicapped Parking Space was received by the Township of Hillside Police Department for Mr. Safar S. Safar of 42 Fairbanks St., Hillside, New Jersey 07205.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Hillside that, per the recommendation of the Hillside Police Department, the Township Council hereby approves a Handicapped Parking Space in front of 42 Fairbanks St.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

R-25-019 Auth. the Renewal of Limousine License to Nordell Victory Transport, LLC (Action)

Motioned by Council Member Hyatt; Seconded by Council Member Joyner, All Council Members voted in the Affirmative. **Motion Carries**

**AUTHORIZING THE RENEWAL OF LIMOUSINE LICENSE TO
NORDELL VICTORY TRANSPORT, LLC d/b/a FLEETWOOD LIMOUSINE**

WHEREAS, Chapter 274 of the Township Code of the Township of Hillside requires that all limousine companies operating within the Township of Hillside apply for a yearly license; and

WHEREAS, an application from Nordell Victory Transport, LLC d/b/a Fleetwood Limousine has been accepted and investigated by The Hillside Police Department and all required fees have been paid;

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of Hillside that limousine licenses be issued to Nordell Victory Transport, LLC d/b/a Fleetwood Limousine for the year 2025.

BE IT FURTHER RESOLVED that a copy of this Resolution shall be furnished by the Deputy Township Clerk to the Hillside Police Department and to the appropriate Township administrative officials, and

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

R-25-020 Appointing Board Member to the Joint Meeting Essex & Union Counties (Action)

Motion from the floor by Council President Epps; Seconded by Council Member Joyner, All Council Members voted in the Affirmative with the Exception of Council Member Hyatt who Abstain. **Motion Carries** (Action)

APPOINTING BOARD MEMBER TO THE JOINT MEETING ESSEX AND UNION COUNTIES

NOW, THEREFORE, BE IT RESOLVED that the Township Council of the Township of Hillside hereby appoints as the Township's Representative to the Joint Meeting of Essex and Union Counties for the year 2025:

Council Member: Lisa Bonanno

BE IT FURTHER RESOLVED by the Township Council that this Resolution shall take effect immediately.

BENEDICTION

Rabbi Steimetz

PUBLIC COMMENTSMotion to OPEN Public Comments by Council Member Joyner; Seconded by Council Vice President Rios, **All-In-Favor**

Aldiena Mitchell – 1431 Maple Ave.

- For a cash management plan, what money goes into that account?
- A lot of money is spent on the Humane Society—do we need to spend that much on that specific line item?
- What is the NJ Cooperative Purchasing Alliance pricing agreement used for?

Mattie Holloway – 141 Bailey Ave.

- The property at 1600 Maple Avenue is currently being used for parking. Why has the town permitted this use, and has the matter been formally addressed?
- Regarding the recreation liaison position, will an assignment be made at this meeting?

Hawiaa Thompson – 1480 Stanley Terr.

- Thank you to the Council at this time for your dedication. As we enter the new year, please challenge yourselves—for the sake of the community and for the administration—to be better prepared for meetings. Wishing you all a Happy New Year!

Kristen Estranara – 1538 Morris Place

- Happy New Year! Congratulations to the Council President and Council Vice President on their nominations
- A big shoutout to the Police Department for their daily patrols.
- Regarding online tax sales: how and where can someone register? Will it apply to all properties?
- As for handicap parking: how can one be assigned a space? Is it designated per resident, or available to anyone who holds a placard?

Motion to CLOSE Public Comments by Council Member Joyner; Seconded by Council Vice President Rios, **All-In-Favor****Council Remarks**

Council Member Bonanno

Council Member Hyatt

Council Member Joyner

Council Member Feuerstein

Council Vice President Rios

Council President Epps

MOTION TO ADJOURNED by Council Member Hyatt; Seconded Council Vice President Rios, **All-In-Favor**

Adjourned at 7:54pm

RESPECTFULLY SUBMITTED,



Craig Epps, Council President



Brook L. Nieves, Acting Township Clerk

DATE: May 19, 2025