



TOWNSHIP OF HILLSIDE
REORGANIZATION MEETING OF THE TOWNSHIP COUNCIL
Thursday, January 15, 2026 - 6:30 P.M.
Hillside H.S., 1085 Liberty Avenue, Hillside, NJ 07205

CALL TO ORDER

Township Clerk Presides as Temporary Chairperson

PRESENTATION OF THE FLAG & PLEDGE OF ALLEGIANCE

Hillside High School Jr. ROTC

INVOCATION

Rev. Dr. Lawrence R. Powell

THE NATIONAL ANTHEM

Joanne Givens and Richard Carter

STATEMENT OF PUBLIC NOTICE

CERTIFICATION OF ELECTION

OATH OF OFFICE TO NEWLY ELECTED OFFICIALS

1. Council 2 nd Ward:	Dr. Angela Garretson - administered by Councilwoman Patricia Perkins-Auguste
2. Council-at-Large:	Calvin Lofton - administered by Raymond L. Hamlin, esq. Lisa Bonanno - administered by Assemblywoman Linda S. Carter Armando DaSilva - administered by Senator Joseph P. Cryan
3. Mayor:	Andrea Hyatt - administered by Senator Renee C. Burgess

ROLL CALL

NOMINATION, ELECTION & ADMINISTRATION OF OATH - 1ST WARD COUNCIL VACANCY

R-26-001 Resolution Filling the Vacancy of First Ward Council Member

NOMINATION, ELECTION & ADMINISTRATION OF OATH - COUNCIL PRESIDENT

NOMINATION, ELECTION & ADMINISTRATION OF OATH - COUNCIL VICE PRESIDENT

CONSENT AGENDA - RESOLUTIONS

1. **R-26-002** Authorizing Temporary Budget Appropriation for Total Sum of \$13,056,926.39 2026
2. **R-26-003** Annual Meeting Schedule
3. **R-26-004** Designation of Official Newspapers For 2026
4. **R-26-005** Resolution Appointing Auditor - Suplee, Clooney & Company
5. **R-26-006** Designating Depositories
6. **R-26-007** Tax - Fixing of Interest, Grace Period, and Year End Penalty for Tax And Sewer
7. **R-26-008** Tax - Cancelation of Small Balances

COUNCIL REMARKS

ACKNOWLEDGEMENT OF DIGNITARIES & SPECIAL GUESTS

ADDRESS BY MAYOR

PUBLIC COMMENTS

Please state your name and address for the record. Each citizen may only speak for three (3) minutes, to allow everyone the opportunity to ask questions and express their opinions or concerns. Please direct all comments to the Council President and appropriate consideration will be given to all comments.

BENEDICTION

Rev. Dr. Christopher Michael Jones

ADJOURNMENT

This agenda is subject to change prior to or at said meeting.

**TOWNSHIP OF HILLSIDE
RESOLUTION R-26-001**

RESOLUTION FILLING THE VACANCY OF FIRST WARD COUNCIL MEMBER

WHEREAS, on January 15, 2026, First Ward Council Member, Andrea Hyatt, assumed the Office of Mayor for the Township of Hillside; and

WHEREAS, the assumption as Mayor creates a vacancy in the position of First Ward Council Member pursuant to N.J.S.A. 40A:16-3; and

WHEREAS, Andrea Hyatt was not elected Mayor as the nominee of any political party pursuant to N.J.S.A. 40A:16-11; and

WHEREAS, the New Jersey Municipal Vacancy Law, N.J.S.A. 40A:16-1 et seq., provides that the remaining members of the Township Council may appoint any qualified resident of the Township who lives in the First Ward to temporarily fill the created vacancy until the certification of the next Municipal Election to be held within the Township of Hillside in November 2026; and

WHEREAS, the Governing Body has identified a qualified individual residing in the First Ward and has reviewed the qualifications for appointment to temporarily fill the First Ward Council vacancy.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Hillside, County of Union, State of New Jersey, that _____ is appointed as First Ward Councilmember of the Township of Hillside, effective _____, 2026, until the certification of the November 2026 General Election by the Union County Clerk.

_____, Council President

ATTEST:

I, Rayna E. Harris, Township Clerk of the Township of Hillside, County of Union, State of New Jersey, do hereby certify that this is a true copy of a resolution adopted by the Township Council at a meeting held on January 15, 2026.

Rayna E. Harris, Township Clerk

<u>MOTION</u>	<u>SECOND</u>	<u>NAME</u>	<u>YEAS</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>	<u>EXCUSED</u>
		Bonanno					
		DaSilva					
		Feuerstein					
		Garretson					
		Joyner					
		Lofton					

**TOWNSHIP OF HILLSIDE
RESOLUTION R-26-002**

**AUTHORIZING TEMPORARY BUDGET APPROPRIATION FOR TOTAL
SUM OF \$13,056,926.39**

WHEREAS, N.J.S.A. 40A:4-19 provides that where any contract, commitments or payments are to be made prior to the final adoption of the Calendar Year 2026, temporary budget appropriations shall be made for the purposes and amount required in the manner and time therein provided; and

WHEREAS, the adoption of this resolution shall be made prior to the 30th day of January 2026; and

WHEREAS, the total of the temporary appropriations does not exceed 26.25% of the total appropriations of the 2025 budget of the Township of Hillside, exclusive of any appropriations for debt service, capital and any other appropriations, and

NOW, THEREFORE, BE IT RESOLVED, that the following temporary budget appropriations be made for the calendar year 2026:

Appropriations Within “CAPS”			
<u>Department</u>		<u>Type</u>	<u>Amount</u>
Administration and Executive		SW	\$63,000.00
Administration and Executive		OE	\$7,875.00
Economic Development		SW	\$32,418.75
Economic Development		OE	\$1,050.00
Record Retention		OE	\$
Repair and Maintenance Contracts		OE	\$0
Township Clerk’s Office		SW	\$63,000.00
Township Clerk’s Office		OE	\$13,125.00
Advertising		OE	\$2,625.00
Election		OE	\$26,675.00
Township Council		SW	\$22,706.25
Township Council		OE	\$3,150.00
Financial Administration		SW	\$131,250.00
Financial Administration		OE	\$40,687.50
Annual Audit		OE	\$22,312.50
Assessment of Taxes		SW	\$23,887.50
Assessment of Taxes		OE	\$1,837.50
Computer Services		OE	\$7,875.00
Collection of Taxes		SW	\$47,250.00
Collection of Taxes		OE	\$13,125.00
Legal Service		SW	\$38,062.50
Legal Service		OE	\$39,375.00
Municipal Prosecutor		SW	\$8,137.50

Municipal Prosecutor	OE	\$.00
Engineering Service	SW	\$ 0
Engineering Service	OE	\$68,250.00
Alcohol Beverage Control Board	OE	\$1,312.50
Buildings and Grounds	SW	\$18,375.00
Buildings and Grounds	OE	\$30,187.50
Planning Board	SW	\$
Planning Board	OE	\$6,562.50
Zoning Cost	SW	\$
Zoning Cost	OE	\$1,312.50
Postage	OE	\$9,187.50
Unemployment Compensation	OE	\$21,000.00
Workman's Compensation	OE	\$217,875.00
Group Insurance Plan for Employee	OE	\$2,173,500.00
Insurance Other	OE	\$456,750.00
NJSTDI		\$7,875.00
Fire	SW	\$1,824,375.00
Fire	OE	\$57,750.00
Fire Ambulance Service	OE	\$10,500.00
Uniform Fire Safety Act (P.L 1983)	SW	\$19,687.50
Uniform Fire Safety Act (P.L 1983)	OE	\$3,150.00
Police	SW	\$2,295,562.50
Police	OE	\$76,125.00
Traffic Lights	OE	\$23,362.50
School Crossing Guards	SW	\$64,312.50
Garage Service & Repair	SW	\$26,250.00
Garage Service & Repair	OE	\$27,562.50
Office of Emergency Management	SW	\$2,362.50
Office of Emergency Management	OE	\$2,625.00
Roads Repairs and Maintenance	SW	\$459,375.00
Roads Repairs and Maintenance	OE	\$89,250.00
Garbage and Trash Collection	OE	\$813,750.00
Sewer System	OE	\$21,000.00
Sewer Pumping Station	OE	\$13,125.00
Board of Health	SW	\$45,937.50
Board of Health	OE	\$5,250.00
Dog License Regulation	OE	\$23,887.50
Community Recreation Committee	SW	\$68,250.00
Community Recreation Committee	OE	\$10,500.00
Senior Citizens Program	SW	\$52,500.00
Senior Citizens Program	OE	\$5,250.00
Celebration of Public Events- Mayor	OE	\$787.50
Celebration of Public Events - Municipal Council	OE	\$787.50

Municipal Court	SW	\$91,875.00
Municipal Court	OE	\$9,187.50
Public Defender	OE	\$5,250.00
TV	OE	\$0
Uniform Construction Code Official	SW	\$128,625.00
Uniform Construction Code Official	OE	\$3,937.50
Utilities	OE	\$199,500.00
Street Lighting	OE	\$95,812.50
Fire Hydrant	OE	\$85,312.50
Group Insurance Waiver	OE	\$0
Salary Adjustment Account	SW	\$5,250.00
Accumulated Leave	OE	\$131,250.00
Temporary and Summer Employees	SW	\$9,450.00
Contingent	OE	\$
PERS	OE	\$
PFRS	OE	\$
Social Security (FICA)	OE	\$207,274.20
Consolidated PD/FD	OE	\$
DCRP	OE	\$15,750.00
Total		\$10,651,361.70

Appropriations Excluded from “CAPS”

Department	Type	Amount
Maintenance of Free Public Library	OE	\$308,553.52
Joint Truck Sewer	OE	\$2,017,211.18
Reserve for Tax Appeals	OE	\$1,312.50
Union County Fire & EMS Dispatch Services	OE	\$16,012.50
Matching Funds for Grants	OE	\$28,875.00
Judgements	OE	\$7,350.00
Capital Improvement Fund	OE	\$26,250.00
Interest on Notes	OE	\$
Payment of Bond Principal	OE	\$
Interest on Bonds	OE	\$
NJEIT Principal	OE	\$
NJEIT Interest	OE	\$
NJDCA Demolition Loan	OE	\$
UCIA Principal	OE	\$0
UCIA Interest	OE	\$0
Total Temporary Appropriation Excluded From the “CAPS”		\$2,405,564.69

Swimming Pool

<u>Department</u>	<u>Type</u>	<u>Amount</u>
Swimming Pool S & W	SW	\$0
Swimming Pool O & E	OE	\$0
Swimming Pool Debt Services - Notes	OE	\$0
Swimming Pool Debt Service Interest	OE	\$0
Total Swimming Pool		\$0

BE IT FURTHER RESOLVED, that the above Temporary Budget is hereby authorized to provide for contracts, commitments and payments prior to the adoption of the 2026 Municipal Budget.

_____, Council President

ATTEST:

I, Rayna E. Harris, Township Clerk of the Township of Hillside, County of Union, State of New Jersey, do hereby certify that this is a true copy of a resolution adopted by the Township Council at a meeting held on January 15, 2026.

Rayna E. Harris, Township Clerk

<u>MOTION</u>	<u>SECOND</u>	<u>NAME</u>	<u>YEAS</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>	<u>EXCUSED</u>
		Bonanno					
		DaSilva					
		Feuerstein					
		Garretson					
		Joyner					
		Lofton					

TOWNSHIP OF HILLSIDE
2026 EMERGENCY TEMPORARY BUDGET
BASED ON 26.25% OF 2025 BUDGET

APPROPRIATIONS IN CAPS

Department	2025 Budget Sheet	Line Item Description	2025 Adopted Budget	2026 Emergency Temp Budget
				26.25%
Admin				
	SHEET 12	SW	\$ 240,000.00	\$ 63,000.00
	SHEET 12	Dept Exp	\$ 30,000.00	\$ 7,875.00
Economic Development				
	SHEET 12	SW	\$ 123,500.00	\$ 32,418.75
	SHEET 12	OE	\$ 4,000.00	\$ 1,050.00
Clerk				
	SHEET 12	SW	\$ 240,000.00	\$ 63,000.00
	SHEET 12	Miscellaneous	\$ 50,000.00	\$ 13,125.00
	SHEET 12	Advertising	\$ 10,000.00	\$ 2,625.00
Council				
	SHEET 12	SW	\$ 86,500.00	\$ 22,706.25
	SHEET 12	OE	\$ 12,000.00	\$ 3,150.00
Elections				
	SHEET 12	OE	\$ 94,000.00	\$ 24,675.00
Finance				
	SHHET 13	SW	\$ 500,000.00	\$ 131,250.00
	SHEET 13	OE	\$ 155,000.00	\$ 40,687.50
	SHEET 13	Annual Audit	\$ 85,000.00	\$ 22,312.50
Assessment of Taxes				
	SHEET 13	SW	\$ 91,000.00	\$ 23,887.50
	SHEET 13	OE	\$ 7,000.00	\$ 1,837.50
Computer Service				
	SHEET 13	OE	\$ 30,000.00	\$ 7,875.00
Collection of Taxes				
	SHEET 13	SW	\$ 180,000.00	\$ 47,250.00
	SHEET 13	OE	\$ 50,000.00	\$ 13,125.00
Legal Services				
	SHEET 13	SW	\$ 145,000.00	\$ 38,062.50
	SHEET 13	OE	\$ 150,000.00	\$ 39,375.00
Prosecutor				
	SHEET 13	SW	\$ 31,000.00	\$ 8,137.50
	SHEET 13	OE		\$ -
Engineering				
	SHEET 14	SW	\$ -	\$ -
	SHEET 14	OE	\$ 260,000.00	\$ 68,250.00
Buildings & Grounds				
	SHEET 14	SW	\$ 70,000.00	\$ 18,375.00
	SHEET 14	OE	\$ 115,000.00	\$ 30,187.50
Planning				
	SHEET 14	SW		\$ -
	SHEET 14	OE	\$ 25,000.00	\$ 6,562.50
Zoning				
	SHEET 14	SW		\$ -
	SHEET 14	OE	\$ 5,000.00	\$ 1,312.50
ABC				
	SHEET 14	OE	\$ 5,000.00	\$ 1,312.50
Postage				
	SHEET 14	OE	\$ 35,000.00	\$ 9,187.50
Insurance				
	SHEET 15	Unemployment	\$ 80,000.00	\$ 21,000.00
	SHEET 15	Group	\$ 8,280,000.00	\$ 2,173,500.00
	SHEET 15	Workers Comp	\$ 415,000.00	\$ 217,875.00
	SHEET 15	Other	\$ 870,000.00	\$ 456,750.00
	SHEET 15	NJSTDI	\$ 30,000.00	\$ 7,875.00
Fire				
	SHEET 15	SW	\$ 6,950,000.00	\$ 1,824,375.00
	SHEET 15	OE	\$ 220,000.00	\$ 57,750.00
	SHEET 15	Ambulance Srvc	\$ 40,000.00	\$ 10,500.00
Fire Off				
	SHEET 15	SW	\$ 75,000.00	\$ 19,687.50
	SHEET 15	OE	\$ 12,000.00	\$ 3,150.00
Police				
	SHEET 15A	SW	\$ 8,745,000.00	\$ 2,295,562.50
	SHEET 15A	OE	\$ 290,000.00	\$ 76,125.00
Traffic Lights				
	SHEET 15A	OE	\$ 89,000.00	\$ 23,362.50
Crossing Guards				
	SHEET 15A	SW	\$ 245,000.00	\$ 64,312.50
Garage				
	SHEET 15A	SW	\$ 100,000.00	\$ 26,250.00
	SHEET 15A	OE	\$ 105,000.00	\$ 27,562.50
OEM				
	SHEET 15A	SW	\$ 9,000.00	\$ 2,362.50
	SHEET 15A	OE	\$ 10,000.00	\$ 2,625.00
Roads				
	SHEET 15A	SW	\$ 1,750,000.00	\$ 459,375.00
	SHEET 15A	OE	\$ 340,000.00	\$ 89,250.00
Garbage, Trash & Recycling Collection				
	SHEET 15B	OE	\$ 3,100,000.00	\$ 813,750.00
Sewer System				
	SHEET 15B	OE	\$ 80,000.00	\$ 21,000.00
Sewer Pumping System				
	SHEET 15B	OE	\$ 50,000.00	\$ 13,125.00

TOWNSHIP OF HILLSIDE
2026 EMERGENCY TEMPORARY BUDGET
BASED ON 26.25% OF 2025 BUDGET

APPROPRIATIONS IN CAPS

Department	2025 Budget Sheet	Line Item Description	2025 Adopted Budget	2026 Emergency Temp Budget
Board of Health				
	SHEET 15B	SW	\$ 175,000.00	\$ 45,937.50
	SHEET 15B	OE	\$ 20,000.00	\$ 5,250.00
	SHEET 15B	OE	\$ 91,000.00	\$ 23,887.50
Dog Licensing Regulation				
Community Recreation Committee				
	SHEET 15C	SW	\$ 260,000.00	\$ 68,250.00
	SHEET 15C	OE	\$ 40,000.00	\$ 10,500.00
Senior Citizens				
	SHEET 15C	SW	\$ 200,000.00	\$ 52,500.00
	SHEET 15C	OE	\$ 20,000.00	\$ 5,250.00
Public Events				
	SHEET 15C	O/E - Admin	\$ 3,000.00	\$ 787.50
	SHEET 15C	O/E - Council	\$ 3,000.00	\$ 787.50
Municipal Court				
	SHEET 15D	SW	\$ 350,000.00	\$ 91,875.00
	SHEET 15D	OE	\$ 35,000.00	\$ 9,187.50
Public Defender				
	SHEET 15D	OE	\$ 20,000.00	\$ 5,250.00
Cable TV & Public Access				
	SHEET 15D	OE	\$ -	\$ -
Building Inspector				
	SHEET 16	SW	\$ 490,000.00	\$ 128,625.00
	SHEET 16	OE	\$ 15,000.00	\$ 3,937.50
Utilities				
	SHEET 17	Utilities - All	\$ 760,000.00	\$ 199,500.00
	SHEET 17	Street Lighting	\$ 365,000.00	\$ 95,812.50
	SHEET 17	Fire Hydrant Srvc	\$ 325,000.00	\$ 85,312.50
Temporary & Summer Employees				
	SHEET 17	SW	\$ 36,000.00	\$ 9,450.00
Accumulated Leave Compensation				
	SHEET 17	SW	\$ 500,000.00	\$ 131,250.00
Group Insurance				
	SHEET 17	Health Insurance Wa	\$ -	\$ -
Salary Adjustment Account				
	SHEET 17	SW	\$ 20,000.00	\$ 5,250.00
Contingent				
	SHEET 17	OE		\$ -
PERS				
Social Security System (O.A.S.I.)				
Consolidated Police & Firemen's Pension Fund				
PFRS				
Defined Retirement Contribution Plan				
TOTAL APPROPRIATIONS IN CAPS			\$ 39,291,616.00	\$ 10,651,361.70

APPROPRIATIONS OUT OF CAPS

Library	SHEET 20		\$ 1,175,441.98	\$ 308,553.52
Joint Trunk Sewer	SHEET 20	OE	\$ 3,842,307.00	\$ 2,017,211.18
Reserve for Tax Appeals	SHEET 20	OE	\$ 5,000.00	\$ 1,312.50
Union County Fire & EMS Dispatch Services	SHEET 22	OE	\$ 61,000.00	\$ 16,012.50
Union County Health Officer	SHEET 22	OE	\$ 28,000.00	\$ 7,350.00
Matching Funds for Grants	SHEET 25	OE	\$ 110,000.00	\$ 28,875.00
Capital Improvement Fund	SHEET 26	OE	\$ 100,000.00	\$ 26,250.00
Judgements (26.25% of 2019 budget)	SHEET 28	OE		\$ -
Payment of Bond Principal	Amortization Schedule			\$ -
Interest on Bonds	Amortization Schedule			\$ -
Interest on notes	Amortization Schedule			\$ -
NJEIT Principal	Amortization Schedule			\$ -
NJEIT Interest	Amortization Schedule			\$ -
NJDCA Demolition Loan				\$ -
UCIA Principal				\$ -
UCIA Interest				\$ -
				\$ 2,405,564.69
APPROPRIATIONS FOR UTILITIES	SHEET 33			
Swimming Pool	SHEET 33			

Total Swim Pool Utility Appropriations

TOWNSHIP OF HILLSIDE		\$ -
2026 EMERGENCY TEMPORARY BUDGET		
BASED ON 26.25% OF 2025 BUDGET		<u>\$ 13,056,926.39</u>

TOTAL FOR TEMPORARY BUDGET

**TOWNSHIP OF HILLSIDE
RESOLUTION R-26-003**

2026 ANNUAL MEETING SCHEDULE

WHEREAS, in accordance with the provision of N.J.S.A.10:4-18, at least once a year, within seven days following its annual reorganization meeting, the Township Council is obligated to provide "adequate notice", as defined in N. J. S. A. 10:4-8(d), of the schedule of the regular meetings of the Township Council to be held during the succeeding year; and

WHEREAS, the Township Council desires to establish a meeting schedule for the year (January 1, 2026, through December 31, 2026), as required by the New Jersey Open Public Meetings Act.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Hillside:

During the period of January 1, 2026, through December 31, 2026, unless otherwise indicated below*, the Township Council shall have (1) Annual Reorganization Meeting (1) Caucus Meeting per month and (1) Caucus-Regular Meeting per month. The dates and times for such meetings are set forth in the Meeting Schedule Notice below. Unless otherwise notified, all Caucus Meetings, Regular Meetings, and the Reorganization Meeting of the Township Council shall be held at 6:30 p.m. at the Township Municipal Building, 1409 Liberty Avenue (Liberty and Hillside Avenues), Hillside, NJ 07205.

Reorganization Meeting	January 15, 2026
Caucus Meetings	Regular Meetings
N/A	January 27, 2026
February 10, 2026	February 24, 2026
March 10, 2026	March 24, 2026
April 14, 2026	April 28, 2026
May 12, 2026	May 26, 2026
June 9, 2026	June 23, 2026
July - NO MEETING*	July - NO MEETING*
August 11, 2026	August 25, 2026
September 8, 2026	September 22, 2026
October 13, 2026	October 27, 2026
November 10, 2026	November 24, 2026
December 8, 2026	December 22, 2026

BE IT RESOLVED, the Municipal Clerk is hereby directed to take all actions as are required in order to satisfy the requirements of N. J. S. A. 10:4-18, including, but not limited to, (a) prominently posting, and maintaining throughout the year, the Meeting Schedule Notice in at least one public place reserved for such announcements, (b) mailing the Meeting Schedule Notice to the newspapers officially designated by the Township Council to receive such notices, and (c) filing the meeting schedule with the Municipal Clerk of the Township of Hillside.

ATTEST:

I, Rayna E. Harris, Township Clerk of the Township of Hillside, County of Union, State of New Jersey, do hereby certify that this is a true copy of a resolution adopted by the Township Council at a meeting held on January 15, 2026.

Rayna E. Harris, Township Clerk

<u>MOTION</u>	<u>SECOND</u>	<u>NAME</u>	<u>YEAS</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>	<u>EXCUSED</u>
		Bonanno					
		DaSilva					
		Feuerstein					
		Garretson					
		Joyner					
		Lofton					

**TOWNSHIP OF HILLSIDE
RESOLUTION R-26-004**

DESIGNATION OF OFFICIAL NEWSPAPERS FOR 2026

WHEREAS, the Township of Hillside desires to comply with Chapter 231, P.L. 1975, otherwise designated as the "Open Public Meetings Act", N.J.S.A. 10:4-6 et seq.; and

WHEREAS, the Open Public Meetings Act, and more particularly N.J.S.A. 10:4-8(d), requires the Township Council to designate at least two newspapers that have the greatest likelihood of informing the public within the Township of the Township's public meetings and of other official matters and legal publications of the Township, and requires the Township Council to designate one such newspaper as the "official newspaper" for the Authority.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Hillside, as follows:

1. The Township Council hereby designates the Star Ledger, the Union County Local Source, Luso Americano, and TAPInto to receive notices required under the Open Public Meetings Act along with other official or legal advertisements as deemed appropriate by the Township.
2. The Township Council hereby designates the Star Ledger and the Union County Local Source as the official newspapers for the Township as required by N.J.S.A. 10:4-8(d).
3. This Resolution shall take effect immediately.

, Council President

ATTEST:

I, Rayna E. Harris, Township Clerk of the Township of Hillside, County of Union, State of New Jersey, do hereby certify that this is a true copy of a resolution adopted by the Township Council at a meeting held on January 15, 2026.

Rayna E. Harris, Township Clerk

<u>MOTION</u>	<u>SECOND</u>	<u>NAME</u>	<u>YEAS</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>	<u>EXCUSED</u>
		Bonanno					
		DaSilva					
		Feuerstein					
		Garretson					
		Joyner					
		Lofton					

**TOWNSHIP OF HILLSIDE
RESOLUTION R-26-005**

DESIGNATING DEPOSITORIES

BE IT RESOLVED by the Township Council of the Township of Hillside that the following be and they are hereby designated as depositories for all funds of the Township of Hillside for the Fiscal Calendar Year 2026:

Wells Fargo
State of New Jersey Cash Management
Fund Valley National Bank
Citizens Bank

, Council President

ATTEST:

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Rayna E. Harris, Township Clerk

<u>MOTION</u>	<u>SECOND</u>	<u>NAME</u>	<u>YEAS</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>	<u>EXCUSED</u>
		Bonanno					
		DaSilva					
		Feuerstein					
		Garretson					
		Joyner					
		Lofton					

TOWNSHIP OF HILLSIDE
RESOLUTION R-26-006

RESOLUTION APPOINTING AUDITOR - SUPLEE, CLOONEY & COMPANY

TERM: January 1, 2026-December 31, 2026

WHEREAS, there exists a need for an Auditor for the Township of Hillside, and

WHEREAS, qualification statements have been solicited via a Fair and Open Process through the annual issuance of a Request for Proposal ("RFP") for certain professional services returnable on December 10, 2024, in accordance with the "New Jersey Local Public Contracts Law", N.J.S.A. 40A:1 l-l, et seq.; and

WHEREAS, Suplee Clooney & Company was the only entity to submit a proposal for these services. The proposed description of services is as follows: *2025 Statutory Audit -Audit of Current Fund, Trust Fund, Capital Fund, Swim Pool Utility Fund, General Fixed Assets Account Group, and various other offices as pre-scribed by the Division of Local Government Services and where applicable Federal and State pro-grams in accordance with the Single Audit Act of 1996, Federal Uniform Guidance and State of New Jersey OMB Circular 15-08; and audit of the billings and collections of the Sewer User Charges*; and

WHEREAS, Suplee Clooney & Company (308 East Broad Street, Westfield, NJ 07090) has been selected as qualified pursuant to the Township's Fair and Open process in accordance with N.J.S.A. 19:44A-20.5 et seq.

**NOW THEREFORE BE IT RESOLVED BY THE TOWNSHIP COUNCIL OF THE
TOWNSHIP OF HILLSIDE THAT:**

1. Suplee Clooney & Company, (308 East Broad Street, Westfield, NJ 07090) is hereby awarded a con-tract to perform the following services: *2025 Statutory Audit - Audit of Current Fund, Trust Fund, Capital Fund, Swim Pool Utility Fund, General Fixed Assets Account Group, and various other offices as prescribed by the Division of Local Government Services and where applicable Federal and State programs in accordance with the Single Audit Act of 1996, Federal Uniform Guidance and State of New Jersey OMB Circular 15-08; and audit of the billings and collections of the Sewer User Charges*. The total contract amount for said services shall be \$68,350.00. Consistent with the Temporary Township Budget, a partial certification of funds in the amount of \$10,000.00 is attached hereto.
2. Upon adoption of the Final Township Budget, this Resolution shall be amended to reflect an additional certification of funds in the amount of \$58,350.00.
3. THE ANNUAL (UNAUDITED) FINANCIAL STATEMENT (AFS) shall be prepared by the firm at a cost not to exceed \$20,000.00 in accordance with the attached certification of funds as permitted under the Township's Temporary Budget.
4. Assistance with the 2026 Budget shall be provided at a cost not to exceed \$10,000.00 in accordance with the attached certification of funds as permitted under the Township's Temporary Budget.
5. This contract is awarded in accordance with N.J.S.A. 19:44A-20.5 et seq., and upon approval, notice of award hereunder shall be published in the official newspaper of the Township pursuant to N.J.S.A. 40A:11-4.5(g).
6. The Township Attorney is hereby directed to prepare and furnish to the entity named in Section 1, a Contract in accordance with the RFP and this Resolution.
7. The Mayor is hereby authorized to examine and execute said Contract.

, Council President

ATTEST:

I, Rayna E. Harris, Township Clerk of the Township of Hillside, County of Union, State of New Jersey, do hereby certify that this is a true copy of a resolution adopted by the Township Council at a meeting held on January 15, 2026.

Rayna E. Harris, Township Clerk

<u>MOTION</u>	<u>SECOND</u>	<u>NAME</u>	<u>YEAS</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>	<u>EXCUSED</u>
		Bonanno					
		DaSilva					
		Feuerstein					
		Garretson					
		Joyner					
		Lofton					

**TOWNSHIP OF HILLSIDE
RESOLUTION R-26-007**

**TAX - FIXING OF INTEREST, GRACE PERIOD, AND YEAR END PENALTY FOR
TAX AND SEWER**

WHEREAS, pursuant to N.J.S.A 54:4-66, taxes in municipalities operating under a calendar based fiscal year shall be payable for the first quarterly installment of the year on February 1, for the second quarterly installment May 1, for the third quarterly installment on August 1, and for the fourth quarterly installment November 1; and

WHEREAS, N.J.S.A. 54:4-67(a) provides that the governing body may fix the rate of interest to be charged for the non-payment of taxes, assessments or other municipal liens or charges on or before the date when they would become delinquent; and

WHEREAS, pursuant to N.J.S.A. 54:4-67(a), the governing body may provide that taxes shall not be subject to interest charges if payments of any installments is made within the tenth calendar day following the date upon which same became payable: and

WHEREAS, N.J.S.A. 54:4-67(c), the governing body may fix a penalty to be charged to a taxpayer with a delinquency in excess of \$10,000 who fails to pay that delinquency as billed, prior to the end of the fiscal year, provides that within the current fiscal year if any delinquency is in excess of \$10,000.00, which penalty shall not exceed 6% of the amount of the delinquency with respect to each most recent fiscal year only.

NOW, THEREFORE BE IT RESOLVED, by the Township Council of the Township of Hillside, that in accordance with N.J.S.A. 54:4-66 et seq, the rate of interest to be charged on delinquent taxes and all other municipal liens or charges for the first, second, third and fourth quarterly installments of year 2026 shall be eight percent (8%) per annum on the first \$1500.00 of delinquency and eighteen percent (18%) per annum on any amount in excess of \$1500.00 to be calculated from the date the tax was payable until the date of actual payment to the collector is received provided that no interest shall be charged if payment of any installment is made on or before the tenth calendar day following the date upon which same became payable: and

BE IT FURTHER RESOLVED, that the rate of interest on unpaid sewer utility bills shall be the eight percent (8%) on the first \$1500.00 and eighteen percent (18%) on any amount in excess of \$1500.00 per annum on any delinquency to be calculated from the date the bill was payable until the date of actual payment, provided that no interest shall be charged if payment of any bill is made within thirty (30) calendar days following the billing date or before the tenth calendar day following the date upon which same became payable, whichever is later; and

BE IT FURTHER RESOLVED that a penalty of six percent (6%) be charged on all delinquent taxes and municipal charges in excess of \$10,000.00 that are not paid prior to the end of the fiscal year.

Sonya Wingate, Tax Collector

, Council President

ATTEST:

I, Rayna E. Harris, Township Clerk of the Township of Hillside, County of Union, State of New Jersey, do hereby certify that this is a true copy of a resolution adopted by the Township Council at a meeting held on January 15, 2026.

Rayna E. Harris, Township Clerk

<u>MOTION</u>	<u>SECOND</u>	<u>NAME</u>	<u>YEAS</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>	<u>EXCUSED</u>
		Bonanno					
		DaSilva					
		Feuerstein					
		Garretson					
		Joyner					
		Lofton					

**TOWNSHIP OF HILLSIDE
RESOLUTION R-26-008**

TAX - CANCELATION OF SMALL BALANCES

WHEREAS, N.J.S.A. 40a:5-17.1(a) permits the governing body to adopt a resolution authorizing a municipal employee to process, without further action on the part of the governing body, any property tax refund of less than \$10.00.

WHEREAS, N.J.S.A. 40a:5-17.1(b) further permits the governing body to adopt a resolution authorizing a municipal employee to process, without further action on the part of the governing body, the cancellation of any property tax refund, delinquency, or the charges or fees imposed by a municipality of less than \$10.00.

NOW, THEREFORE BE IT RESOLVED, by the Township Council of the Township of Hillside that the Tax Collector is hereby authorized to process, without any further action by the Township Council, any property tax refunds of less than \$10.00 and the cancellation of any property tax refund, delinquency, or the charges or fees imposed by the Township therefore in an amount less than \$10.00.

Sonya Wingate, Tax Collector

, Council President

ATTEST:

I, Rayna E. Harris, Township Clerk of the Township of Hillside, County of Union, State of New Jersey, do hereby certify that this is a true copy of a resolution adopted by the Township Council at a meeting held on January 15, 2026.

Rayna E. Harris, Township Clerk

<u>MOTION</u>	<u>SECOND</u>	<u>NAME</u>	<u>YEAS</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>	<u>EXCUSED</u>
		Bonanno					
		DaSilva					
		Feuerstein					
		Garretson					
		Joyner					
		Lofton					